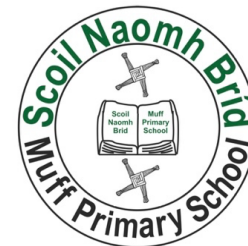


Scoil Naomh Bríd

Covid-19 Risk Assessment



From August 2020 / March 2021 / September 2021 / October 2021 / March 2022 / April 2022

The Board of Management of Scoil Naomh Bríd aims to facilitate the resumption of school based teaching and learning and the return to the workplace of staff (August 2020, February 2021.) Preparation for returning to the workplace must be done safely and in strict adherence to the advice and instructions of public health authorities and the Government.

School staff have considered risks and challenges in relation to school operation returning to school during Covid-19. The specific and practical responses are outlined below. This is a working document and will be reviewed on a regular basis. Updated versions will be available on the 'Covid-19' section of the school website. The assistance and cooperation of all staff, pupils, parents/guardians, contractors and visitors is critical to the success of the plan.

Schools were closed from March 2020 – 1st September 2020. Schools were closed from 6th January – March 1st 2021. Parent surveys on Distance Learning as part of our Covid-19 Response Plan were conducted in May 2020 and February 2021.

21st January 2022 DE guidance: *Schools will continue to operate with their COVID-19 plans, with all current protective measures in place, until 28 February 2022. Further guidance will be issued to schools in advance of this date.*

23rd February 2022 Information Note SD 0003/2022 published: 'Updated Covid-19 Guidance to Schools following the mid-term break 2022' which informed of the easing of public health measures in Irish schools.

2nd March 2022: A staff survey and meeting took place in response to this document and to plan changes to school practices.

3rd March 2022: A pupil survey was conducted to gather pupil feelings on staying safe with the easing of restrictions.

Relevant Websites that will be regularly monitored by staff for updates:

<https://www.gov.ie/en/campaigns/a128d-back-to-school/?referrer=http://www.gov.ie/backtoschool/>
www.hse.ie, www.hpsc.ie, www.hsa.ie, www.education.ie

Relevant Documents:

HSE: <https://www.education.ie/en/covid-19/interim-recommendations-for-the-reopening-of-schools-and-educational-facilities.pdf>

DES Roadmap: <https://www.gov.ie/en/publication/b264b-roadmap-for-the-full-return-to-school/>

Acronyms: DES – Department of Education and Skills, DE – Department of Education, HSE – Health Service Executive, SET – Special Education Teacher

	List of School Activities	The School has Identified the Following Potential Risks of Harm	Controls/Procedures to Address Risk Identified in this Assessment
Returning to School Safely	Returning to School Safely		
	Staff Returning to School	<ul style="list-style-type: none"> • Spread of Covid-19 virus 	<ul style="list-style-type: none"> • In-School Management Team to review DES materials and prepare documents for the safe reopening of Scoil Naomh Bríd • Recent relevant documents from the DES will be brought to attention of all staff before the school reopens via Aladdin • Preparation days for staff during summer holidays and before school reopens • Staff creation of and consultation regarding school Covid-19 Response Plan before school reopens • Staff discussion on the use of PPE and what they would feel comfortable with • DES Return to work form to be completed 3 days before returning to school • Staff to complete series of DES induction training videos before returning to school • Cleaners to complete DES induction training video before returning to school • Staff noticeboard to contain informative posters on Covid-19 to be provided by the DES • Staff Lead Worker Representative is Mrs Mc Nally • Deputy Lead Worker Representative is Mrs Mc Carron <p>March 2021:</p> <ul style="list-style-type: none"> • Review of the DE Feb 2021 Document ‘Covid-19 Response Plan for the Safe & Sustainable Operation of Primary and Special Schools’ in consultation with staff (Staff Zoom meeting 25th February) and Board of Management (Zoom Meeting 26th February) • All staff were issued with Chapter 5 ‘Infection Prevention Control Measures - To Prevent the Introduction and Spread of Covid-19 in Schools’ • Staff were given a copy of the new ‘Return to Work’ Form and information about staff wellbeing • Staff returning after leave completed the DE induction training videos before returning • All staff returning after school closure were required to review DE induction training videos before returning • Staff were informed of new temporary leave arrangements (Parental Leave & other unpaid leave)(005/2021) • Staff were informed of updated arrangements for pregnant teachers and for teachers over 60s (005/2021) • Lead Worker Representative(s) were reminded to be available for staff • Particular documents were shared with staff via Aladdin: <ul style="list-style-type: none"> ○ New ‘Return to Work’ form ○ Information Note 005/2021 and 006/2021 ○ Updated HSPC Guidance on the Reopening of Schools ○ Link to relevant induction training from DE ○ DE updated wellbeing resources for teachers

			<ul style="list-style-type: none"> ○ Employee Assistance Service contact details were reshared with staff <p>September 2021:</p> <ul style="list-style-type: none"> ● Information was circulated via Aladdin: <ul style="list-style-type: none"> ○ NEPS document Supporting the Wellbeing of Students with Special Educational Needs (SEN) Returning to School Sept 2021 ○ Curriculum Guidance from the DE ○ Directory of Wellbeing ○ Catalogue of Wellbeing Resources ○ Link re government information about returning after travelling abroad ○ Circular 42/2021 ● Staff filled in a ‘Return to Work’ form before returning to school ● Updated DE guidance on contact tracing in schools shared with staff <p>March 2022:</p> <ul style="list-style-type: none"> ● New information received from DE is circulated to staff on Aladdin as required ● Return to Work forms after school holidays/breaks are no longer required 	
Children Returning to School	<ul style="list-style-type: none"> ● Management of Anxiety ● Preparation to minimise the spread of Covid-19 virus 	<ul style="list-style-type: none"> ● Through Aladdin Connect, parents will be sent information on the school’s Covid-19 response plan – both in this format & a reader-friendly summary ● Through Aladdin Connect, parents will be sent a short video to show to their child(ren) highlighting what the return to Scoil Naomh Bríd will be like ● Parents are encouraged to practice good handwashing, respiratory hygiene and general hygiene practices advised by the HSE – when received, DES posters will be forwarded to parents to facilitate this practice at home before returning to school <p>March 2021:</p> <ul style="list-style-type: none"> ● Child’s video on safe entry to the school was recirculated to parents via Aladdin ● Parents were made aware of the revised plan to prevent congregation at the school’s entry points (one-way system) <p>September 2021:</p> <ul style="list-style-type: none"> ● Sent to parents via Aladdin before return to school: <ul style="list-style-type: none"> ○ Child’s video on safe entry ○ DE Advice for Parents & HSE Revised signs and symptoms of Covid-19 ○ Governmental information about returning after travelling abroad ○ HSE Declaration Form ○ Information re entry gates 	<ul style="list-style-type: none"> ● Through Aladdin Connect, parents will be sent information on the school’s Covid-19 response plan – both in this format & a reader-friendly summary ● Through Aladdin Connect, parents will be sent a short video to show to their child(ren) highlighting what the return to Scoil Naomh Bríd will be like ● Parents are encouraged to practice good handwashing, respiratory hygiene and general hygiene practices advised by the HSE – when received, DES posters will be forwarded to parents to facilitate this practice at home before returning to school <p>March 2021:</p> <ul style="list-style-type: none"> ● Child’s video on safe entry to the school was recirculated to parents via Aladdin ● Parents were made aware of the revised plan to prevent congregation at the school’s entry points (one-way system) <p>September 2021:</p> <ul style="list-style-type: none"> ● Sent to parents via Aladdin before return to school: <ul style="list-style-type: none"> ○ Child’s video on safe entry ○ DE Advice for Parents & HSE Revised signs and symptoms of Covid-19 ○ Governmental information about returning after travelling abroad ○ HSE Declaration Form ○ Information re entry gates 	

		<p>March 2022:</p> <ul style="list-style-type: none"> • Teacher discussion around anxiety about opening up and maintaining an awareness of children who might need support • Surveyed pupils and staff • Staggered removal of protocols & monitoring of same • Good handwashing practices will continue 	
Staff Duties	<ul style="list-style-type: none"> • Spread of Covid-19 virus 	<p>March 2021:</p> <p>Staff were reminded of the duties and responsibilities towards the mitigation of the spread of Covid-19 at the staff meeting on February 25th 2021.</p> <p>Document: <i>Covid-19 Response Plan for the safe and sustainable operation of Primary and Special Schools</i> quotation brought to the attention of staff at staff meeting 25th February:</p> <ul style="list-style-type: none"> • Adhere to the School COVID-19 Response Plan and the control measures outlined. • Additional 'new' points from document brought to attention of staff including: <ul style="list-style-type: none"> • Not to return to or attend school in the event of the following; <ul style="list-style-type: none"> ○ If they are identified as a close contact of a confirmed case of COVID 19 ○ If they live with someone who has symptoms of the virus ○ If they have travelled outside of Ireland; in such instances staff is advised to consult and follow latest government advice in relation to foreign travel • Staff were asked if there were any risks they felt not addressed, and reminded of the facility to bring them to the attention of the Lead Worker Representative via Google Form. Link was reshared <p>September 2021:</p> <ul style="list-style-type: none"> • Measures above continue to apply <p>March 2022:</p> <ul style="list-style-type: none"> • The Google Form for the Lead Worker Representative is still available to staff report any risks they feel remain • Staff duty to stay informed of current public health guidance remains in place 	
Covid-19 Signage	<ul style="list-style-type: none"> • Misinformation • Spread of Covid-19 virus 	<ul style="list-style-type: none"> • When received from the DES, signage will be displayed throughout the school and additional signage will be arranged if deemed necessary. Signs will be placed at handwashing facilities reminding of good hand hygiene techniques • Stickers have been placed on the floor in the link corridor outlining the one-way system in place there to facilitate social distancing • Signs are displayed outside the school entry and exit points reminding our school community of the need to socially distance 	

			<ul style="list-style-type: none"> • Reminder signs of good practice are displayed for visitors on the office hatch • Signs are displayed in the cleaner store outlining hand hygiene procedures and a summary of good practice cleaning routines <p>March 2021:</p> <ul style="list-style-type: none"> • New signage in the graveyard area to show the new one-way system • Signs erected on how to correctly remove a mask <p>September 2021:</p> <ul style="list-style-type: none"> • Signage that has blown off or been stolen is being replaced <p>March 2022:</p> <ul style="list-style-type: none"> • Signage remains in place 	
	Social Distancing			

<p>Social Distancing</p> <ul style="list-style-type: none"> • Classrooms • Hallways • Cloakrooms • Toilets • Outside/Lining Up • At Play & Break Times • Staff 	<ul style="list-style-type: none"> • Spread of Covid-19 virus 	<p>As per DES recommendations:</p> <ul style="list-style-type: none"> • Pupils from Junior Infants – 2nd Class are not required to socially distance in the classroom. Instead they will be organised into pods (groups) who sit together and may complete activities together in class • Pupils from 3rd – 6th Class are required to socially distance in the classroom and remain 1m away from each other. Children from 3rd-6th Class are not arranged in pods (groups) • Class bubbles – this is the members of a classroom including their teacher. Procedures have been put in place to try minimise contact with other classes/bubbles as much as possible • Tape/stickers are used to mark pathways on the classroom floor for walking routes: to the sink, to the bathroom/exiting the classroom • As per HSE guidance, teachers ‘should take measures to avoid close contact at face to face level such as remaining standing rather than sitting beside/crouching down’ <p>Hallways</p> <ul style="list-style-type: none"> • Each class bubble will use their own outside door to enter and exit the school minimising the risk of bubbles mixing with each other • Class teachers will open the classroom doors to minimise the need for children to touch the doors in the morning, evening and at breaktimes • SETs will open the doors for children entering and exiting their classrooms/hallways • Pupils may open the classroom door when going to the toilet - this frequently touched surface will be cleaned during the day. Toilets cleaned once during the day and again in the evening • Two hallways will be marked out with one way systems to facilitate social distancing of staff <ul style="list-style-type: none"> ○ The link hallway ○ The kitchen/staffroom hallway <p>Cloakrooms</p> <ul style="list-style-type: none"> • To ease congestion, classroom cloakrooms will not be used • Pupils will directly enter their classrooms and hang their coats on their chairs / put them in their bags as per teacher direction • Hats and scarves can be put in schoolbags <p>Toilets</p> <ul style="list-style-type: none"> • To maintain social distancing, one pupil at a time is permitted to use the bathroom • A modified toilet pass system is in place at lunch time to ensure the same • Each class bubble is to use their own classroom toilet at lunch time – not the usual designated lunchtime toilets 	
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Outside/Lining Up

- When entering the school in the morning, pupils remain one X away from each other to facilitate social distancing before they enter their class bubble
- Class bubbles will line up separately throughout the day
- Each class has a designated area for lining up outside
- An orange spot marks the start of each class line
- Junior and Senior Infants line on a line in the court
- Other classes line up on an X to facilitate social distancing

March 2021

- Junior Infants moved to new area to line up and now have socially distanced 'X' on their line

At Break & Lunch Times

- Class bubbles will be assigned a separate area of the yard to play in
- Non-contact play is necessary
- Children are not permitted to touch or hold hands

Staff

- Staff are required to keep a 2m distance from each other and any other visitors to the school
- Staff lunch will be in the GP hall where socially distant seating can be implemented

September 2021:

- Measures above continue to apply

March 2022: as per Information Note 0003/2022:

- Pods & bubbles are no longer required
- Teachers may keep tape on the floor if desired
- Classes continue to use assigned doors for ingress and egress to the school
- Class teachers continue to open outside doors for pupils in the morning
- SETs continue to open the doors for children entering and exiting their classrooms/hallways
- Pupils may open the classroom door when going to the toilet, as surface frequently cleaned
- Practices re coats on chairs/in school bags will continue, cloakrooms remain out of use currently
- Toilet practices remain the same: one pupil at a time during class and break, each class use their own toilet at breaktimes
- Lining up: Each class has a designated space to line up (Juniors: same every day, Seniors: different depending on which play area they are in that day) Pupils remain on an X / 1st Class: spread out arms and line on the drain line
- Junior Yard: Junior, Senior and 1st & 2nd have designated play areas

			<ul style="list-style-type: none"> Senior Yard: Two rotating zones with two class groupings playing together, (3rd & 4th and 5th & 6th) One area is court and front, second area is chimney/library area and grass. Areas are marked out with markers. Each senior class has two balls, no play equipment in the junior yard currently Contact play can resume with brief contact (e.g. without hugging or lingering) Social distancing is no longer required among staff or in hallways Staff decided to have lunch in the library in a bigger space, freeing up the PE hall for the children's use 	
Practical Layout of the School	Practical Layout of the School			
	Classroom Seating Arrangements	<ul style="list-style-type: none"> Spread of Covid-19 virus 	<p>Staff have arranged classroom tables so that as per DES recommendations:</p> <ul style="list-style-type: none"> Junior Infants – 2nd Class: Desks are arranged in pods/groups with 1m between each group 3rd Class – 6th Class: Desks are arranged singly, with 1-2 pupils sharing a desk As per HSE guidance, teacher desks should be 1m and where possible 2m from pupil desks – in classrooms where this is not possible, a screen is erected around the teacher's desk Tape marks the area on the floor where desk legs should be to maintain the correct distance Tape marks the area around the teacher's desk where pupils/other adults should not enter <ul style="list-style-type: none"> Where possible, the largest classrooms have been assigned to the largest classes Size restrictions in some classes have resulted in children facing different directions <p>September 2021:</p> <ul style="list-style-type: none"> Measures above continue to apply <p>March 2022:</p> <ul style="list-style-type: none"> These classroom seating arrangements are no longer required Tape can remain at the discretion of each teacher 	
	Classroom Furniture Layout	<ul style="list-style-type: none"> Spread of Covid-19 virus 	<ul style="list-style-type: none"> Extra classroom furniture (incl. shelving units) have been stored outside the classroom where possible Pupil books will be stored in individual boxes, reducing the need for classroom shelving Staff have been provided with cleaning materials to clean and sanitise their own work stations as necessary <p>September 2021: Measures above continue to apply</p> <p>March 2022:</p> <ul style="list-style-type: none"> Classroom spacing restrictions have been removed Book boxes will continue to be used and this practice can be reviewed at the end of the year 	
Office	<ul style="list-style-type: none"> Spread of Covid-19 virus 	<ul style="list-style-type: none"> The hatch is to be kept closed where possible when dealing with a person on the other side Hand sanitiser is provided beside the pen which can be used by staff/visitors when signing in A screen is provided for the office table 		

		<p>September 2021:</p> <ul style="list-style-type: none"> Measures above continue to apply <p>March 2022:</p> <ul style="list-style-type: none"> Hand sanitiser and screen continue to be available 	
Staff Room	<ul style="list-style-type: none"> Spread of Covid-19 virus 	<ul style="list-style-type: none"> Seats are provided for staff lunch at a 2m distance in the GP hall Tea, coffee and the kettles will be left on the kitchen hatch and can be accessed from either side Only one person is permitted in the kitchen at any one time Used crockery, cutlery and cups should be put in the dishwasher at the end of break Sanitising spray and blue rolls are provided for each teacher to sanitise the lunch table and chair they have been using at break time <p>September 2021:</p> <ul style="list-style-type: none"> Measures above continue to apply <p>March 2022:</p> <ul style="list-style-type: none"> Staff decided to have lunch together in the library Break supplies are moved to the library Sanitising of seating area continues after use CO2 monitor available for staff in the library 	
Hallways	<ul style="list-style-type: none"> Spread of Covid-19 virus 	<p>Entry to School/Classrooms</p> <ul style="list-style-type: none"> Staff must enter the school through the main link door and sign in upon arrival Class bubbles are to always access their classroom through their outside door Outside doors are not shared between different classes Pupils and staff members should not go through another classroom under any circumstances <p>Link Hallway</p> <ul style="list-style-type: none"> A one-way system is in place in the hallway from the link door which is marked out by arrows <p>September 2021:</p> <ul style="list-style-type: none"> Measures above continue to apply <p>March 2022:</p> <ul style="list-style-type: none"> Staff continue to sign in upon arrival and departure Classes continue to use their assigned outside door Outside doors are not shared between different classes The one way system in hallways is no longer necessary 	

	Shared Toilets	<ul style="list-style-type: none"> Spread of Covid-19 virus 	<ul style="list-style-type: none"> Most classrooms in Scoil Naomh Bríd usually share toilets, this is not possible at this time Each class will have their own toilet and one can be assigned to boys or girls In this way, the class teacher can easily monitor that only one child goes to the bathroom at one time to accommodate social distancing Children going to SET room must go to classroom toilet before being picked up by the SET <p>September 2021:</p> <ul style="list-style-type: none"> Measures above continue to apply <p>March 2022:</p> <ul style="list-style-type: none"> Changes to toilet procedures continue to stay in place Children can use toilet at SET room if necessary 	
	Library	<ul style="list-style-type: none"> Spread of Covid-19 virus 	<ul style="list-style-type: none"> The library is available to an SET for accommodation of small groups To minimise sharing of spaces, other classes are not permitted to use the library space <p>September 2021:</p> <ul style="list-style-type: none"> Measures above continue to apply <p>March 2022:</p> <ul style="list-style-type: none"> The library remains available to an SET for small groups at this time As staff use the library for break, other classes are not permitted to use the library space at this time 	
PPE				
PPE	PPE	<ul style="list-style-type: none"> Spread of Covid-19 virus 	<ul style="list-style-type: none"> HSE guidance states that cloth face coverings are not suitable for children under the age of 13 and as such are not provided for nor required for the pupils As per HSE guidance, ‘the use of disposable gloves in the school setting by pupils or teachers is not appropriate.’ However, one-use disposable gloves are provided in the First-Aid area, isolation area and classrooms Wearing of PPE <ul style="list-style-type: none"> As a distance of 2m may not be able to be maintained outside between staff and pupils, a face mask is to be worn for outside supervision As per DES guidelines, SNAs are required to wear face coverings (or in certain situations, visors) in the classroom Hands should be washed before donning PPE 16 hand sanitising stations are available <ul style="list-style-type: none"> Inside the front entrance door At the entry to the school GP hall 	

- Outside each classroom
- Outside the offices

Each classroom also has bottles of hand sanitiser available to them

- Classroom/Bathroom sinks
 - Signs on good handwashing technique are displayed at each sink
 - Each sink in the school has a regular hot water supply
 - Wall liquid soap dispensers have been installed at each sink
 - Paper towels in dispensers are available at each sink in the school
 - Foot operated pedal bins are provided at each sink for disposal of paper towels
- PPE for staff is provided in each classroom/office, the Isolation Room, First Aid Administration Area, staff room & cleaning store

Classroom/Office Supplies:

- Disposable masks
- Disinfectant wipes
- Facial tissues
- Latex free disposable gloves
- D10 sanitising spray
- Blue Roll
- Alcagel Hand Sanitiser
- Visors (where desired)
- Pedal bins with soft closing

Isolation Room & First Aid Administration Area

- Disposable masks
- Children sized disposable masks
- Latex free disposable gloves
- Aprons
- Pedal bin with soft closing and double bag

Staff Room

- D10 Sanitising spray
- Alcagel Hand Sanitiser
- Blue Roll
- Pedal bin with soft closing

Cleaning Store

- Disposable masks
- Disinfectant wipes

- Facial tissues
- Latex free disposable gloves
- D10 sanitising spray
- Blue Roll
- Alcagel Hand Sanitiser

March 2021:

- HSE guidance re not wearing visors and wearing medical grade masks received and brought to attention of staff

September 2021:

- Measures above continue to apply
- Additional screens have been purchased for staff where necessary

December 2021:

DE Document issued on 6th December 2021: Frequently Asked Questions in relation to face masks/coverings in primary schools

- *Public Health have recommended that pupils in 3rd class to 6th class wear a face mask/covering while attending primary school.*
- *School staff are obliged to keep themselves informed of the updated advice of the public health authorities and comply with same.*
- *It is not necessary for pupils to wear face masks/coverings outdoors.*
- *Pupils do not have to wear a face mask/covering while eating their lunch at their desks or taking a drink during class.*
- *In instances where classes are mixed, and such a class comprises of pupils in 3rd class and 2nd class or a lower class, only pupils in 3rd class are required to wear face masks/coverings*

BOM Response Meeting 6th December 2021:

- Mask breaks are to take place flexibly, regularly and at the discretion of the teacher - no timetable is put in place
- As per DE document, exemptions apply and will be dealt with on a case by case basis

March 2022:

Information Note 0003/2022

- It is no longer a requirement for staff or pupils/students to wear a face covering/mask in school. Staff and student/pupils can continue to wear a face covering/mask if they wish to do so on a personal basis and schools should continue to make masks available on request as they are currently doing
- Hand sanitising stations remain in place

- Measures put in place at sinks around the school remain
- PPE for staff (as outlined above) continues to be provided

Hygiene Routines

Handwashing Routines

Spread of Covid-19 virus

- As per HSE guidance: Parents will be informed on how to support the teaching of good hand hygiene at home before the return to school
- Learning good hand hygiene will be part of SPHE lessons and pupil induction on returning to school
- As per HSE guidance: hand sanitiser is suitable for use for hand hygiene when hands are not visibly soiled (look clean)
- As per HSE guidance: Young children should not have independent use of containers of alcohol gel
- Staff & pupils should perform hand hygiene:
 - Upon entry to the classroom
 - Every time you enter or leave a classroom
 - Before eating or drinking
 - After eating
 - After using the toilet
 - After playing outdoors
 - When their hands are physically dirty
 - After they cough or sneeze
 - After using any shared item
 - When leaving the school
 - After touching potentially contaminated surfaces
 - if in contact with someone displaying any COVID-19 symptoms
- Additionally
 - before leaving home
 - before and after being on public transport
- Additionally for staff
 - before and after wearing gloves
- The regular school routine for hand hygiene is:
 - Sanitise on entry to the classroom
 - Wash your hands before eating at breaktime
 - Sanitise after eating on way out to break
 - Sanitise on way back into class after break
 - Wash your hands before eating at lunchtime
 - Sanitise on way back into class after lunch
 - Sanitise on the way out the door

			<p>Some children have skin issues that mean they should not use hand sanitiser regularly. Their parents can send a note in to the school and an alternative arrangement can be put in place for that child.</p> <p>September 2021:</p> <ul style="list-style-type: none"> Measures above continue to apply Teachers have been reminded to teach good hand hygiene at the start of the year <p>March 2022:</p> <ul style="list-style-type: none"> Information Note 0003/2022: Schools should continue to promote good hand hygiene School practices outlined above remain in place 	
	Respiratory Hygiene	<ul style="list-style-type: none"> Spread of Covid-19 virus 	<ul style="list-style-type: none"> Avoid touching the face, eyes, nose and mouth Cover coughs and sneezes with an elbow or a tissue Dispose of tissues in a covered bin (bins are provided in classrooms) <p>September 2021:</p> <ul style="list-style-type: none"> Measures above continue to apply <p>March 2022:</p> <ul style="list-style-type: none"> Measures above continue to apply 	
	Symptoms of Covid-19			
Symptoms of Covid-19	Morning Check – Am I well enough to go to school?	<ul style="list-style-type: none"> Spread of Covid-19 virus 	<p>Advice in August 2020:</p> <p>As per HSE guidance:</p> <ul style="list-style-type: none"> Any child or staff member displaying signs of Covid-19 should not attend school and the school office should be informed (by telephone) <p>HSE Guidance for Staff:</p> <ul style="list-style-type: none"> Staff are responsible for ensuring that they are well enough to come to school and not displaying any signs of Covid-19 as detailed by the HSE Staff members who have symptoms of COVID-19 or other acute infectious diseases are informed not to attend work, to phone their doctor and to follow HSE guidance on self-isolation Staff members should not to present for work if they have been identified by HSE as a contact of a person with COVID-19 and to follow the HSE advice on restriction of movement Staff members who develop symptoms at work are required to bring this to the attention of the Principal promptly and to follow HSE guidance on self-isolation All staff members should confirm on arrival for work each day that they do not have symptoms of COVID-19 infection 	

HSE Guidance for Parents:

- Parents are responsible for ensuring their child is well enough to come to school and not displaying any signs of Covid-19 as detailed by the HSE
- Parents are required not to send/bring their child(ren) to school if the child has symptoms of a viral respiratory infection or if there is someone in the household suspected or known to have COVID-19
- Parents are required not to send/bring their child(ren) to school if they have been identified as COVID-19 contacts
- Spread of Covid-19 virus Parents should ensure students are aware that if they develop signs or symptoms when at school they should let their teacher know

HSE Guidance for Pupils:

- Ensure students (as appropriate) are aware of the reason why they should not attend if they have respiratory symptoms
- Teachers should ensure students are aware that if they develop signs or symptoms when at school they should let their teacher know

Please Note: - As per HSE guidance:

- **Parents should be advised that the school reserves the right to decline entry to pupils who appear to have fever or respiratory tract infection**
- Note: On-site temperature taking is not recommended because fever is not a consistent symptom of COVID-19 in children and would result in delayed school entry. Parents and/or educational settings do not need to take children's temperatures every morning

March 2021:

- Updated symptom list was brought to attention of staff at staff meeting (addition of headaches and diarrhoea)
- Covid-19 Tracking App was brought to the attention of staff
- Updated HSE guidance advised staff and pupils not to return to or attend school in the event of the following:
 - If they are identified by the HSE as a close contact of a confirmed case of COVID 19
 - If they live with someone who has symptoms of the virus
 - If they have travelled outside of Ireland; in such instances staff are advised to consult and follow latest government advice in relation to foreign travel.

Advice in October 2021:

HSE Guidance <https://www2.hse.ie/conditions/covid19/symptoms/overview/>

- Adults: If you have any symptoms of Covid-19, self-isolate (stay in your room) and get a Covid-19 test

HSE Guidance - <https://www2.hse.ie/conditions/covid19/symptoms/symptoms-child?>

		<ul style="list-style-type: none"> • Children: If your child has any symptoms of Covid-19, keep them at home and get a Covid-19 PCR test. • Public Health advice remains the same that any child > 3 months to under 13 years of age with symptoms consistent with Covid-19 should immediately self-isolate, should not attend childcare or school or socialise and follow current public health advice (FAQ Document 23/09/2021) Applies from September 27th <p>HSE Guidance to the School (29th September 2021) advises schools to ‘stress to parents that if a child has any new onset symptoms as listed and feels unwell or seems off-form, not to send them to school and contact their GP for advice, if necessary.’</p> <p>March 2022: Information Note 0003/2022:</p> <ul style="list-style-type: none"> • <i>The requirement to stay at home if you have symptoms remains – for students and staff alike. One of the key messages to manage the risks of COVID-19 is to do everything practical to avoid the introduction of COVID-19 into the school. If infection is not introduced it cannot be spread.</i> 	
Returning to School after Absence	<ul style="list-style-type: none"> • Spread of Covid-19 virus 	<p>A declaration must be made by parent(s)/guardian(s) prior to their child returning to school following an absence</p> <ul style="list-style-type: none"> • Paper copies of the declaration have been distributed to each family • Child must return form to teacher upon arrival back to school • Each class teacher is responsible for collecting and making sure the declaration forms are returned • Lead Worker Representative will collate information from teacher every week <p>March 2021:</p> <ul style="list-style-type: none"> • Staff have been informed that following periods of closure of the school or periods of absence, staff must confirm to the school in writing that the details in their ‘Return to Work Form’ remain unchanged <p>September 2021:</p> <ul style="list-style-type: none"> • Measures above continue to apply <p>March 2022:</p> <ul style="list-style-type: none"> • Parent(s)/Guardian(s) are no longer required to submit a Declaration form after their child’s return to school after absence • Staff are no longer required to submit a ‘Return to Work Form’ 	
Symptoms of Covid-19 as per HSE Guidance	<ul style="list-style-type: none"> • Spread of Covid-19 virus • Different information from different sources 	<p>Accessed from HSE website: https://www2.hse.ie/conditions/coronavirus/symptoms.html</p> <p>Last updated: 2nd November at 10.50am</p> <p>If you have any common symptoms of COVID-19 (coronavirus), <u>self-isolate</u> (stay in your room) and phone your GP straight away to see if you need <u>a COVID-19 test</u>. Other people in your household will need to <u>restrict their movements</u> (stay at home).</p>	

Common symptoms of COVID-19 include:

- a fever (high temperature - 38 degrees Celsius or above)
- a new cough - this can be any kind of cough, not just dry
- shortness of breath or breathing difficulties
- loss or change to your sense of smell or taste – this means you've noticed you cannot smell or taste anything, or things smell or taste different to normal

It can take up to 14 days for symptoms to show. They can be similar to symptoms of cold and flu.

March 2021:

Updated symptom list from HSE:

In order to prevent the spread of COVID-19 it is important to know and recognise the symptoms. They are:

- High temperature
- Cough
- Shortness of breath or breathing difficulties
- Loss of smell, of taste or distortion of taste
- Headaches
- Diarrhoea

Infection with the virus that causes COVID 19 can cause illness, ranging from mild to severe, and, in some cases, can be fatal. It can take up to 14 days for symptoms to show. They can be similar to symptoms of cold and flu.

Common symptoms of corona virus include:

- a fever (high temperature- 38 degrees Celsius or above)
- a new cough - this can be any kind of cough, not just dry.
- Shortness of breath or breathing difficulties.
- Loss or change in your sense of smell or taste- this means you've noticed you cannot smell or taste anything, or things smell or taste different to normal

If you have any common symptoms COVID -19 (coronavirus), self-isolate (stay in your room) and phone your family doctor straight away to see if you need a COVID-19 test. Other people in your household will need to restrict their movements (stay at home).

October 2021:

Updated symptom list from HSE: <https://www2.hse.ie/conditions/covid19/symptoms/overview/>

If you have any symptoms of COVID-19 (coronavirus), self-isolate (stay in your room) and get a COVID-19 test.

The most common symptoms of COVID-19 are:

- fever (high temperature - 38 degrees Celsius or above) - including having chills

			<ul style="list-style-type: none"> • dry cough • fatigue (tiredness) <p>Less common symptoms of COVID-19 include:</p> <ul style="list-style-type: none"> • <u>loss or change to your sense of smell or taste</u> – this could mean they're completely gone or just different to normal • nasal congestion (runny or blocked nose) • conjunctivitis (also known as red eyes) • sore throat • headache • muscle or joint pain (aches and pains) • different types of skin rash • nausea or vomiting • diarrhoea • chills or dizziness <p>Symptoms of severe COVID-19 disease include:</p> <ul style="list-style-type: none"> • <u>shortness of breath</u> or breathing difficulties • loss of appetite • confusion • pain or pressure in the chest • <u>fever (high temperature - 38 degrees Celsius or above)</u> <p>You may not have all of these symptoms or your symptoms may be mild. Symptoms may vary for different age groups or variants of the virus.</p> <p>It can take up to 14 days after you are infected for symptoms to show. You can spread COVID-19 during this time.</p> <p>Symptoms of COVID-19 can be similar to symptoms of <u>cold</u>, <u>flu</u> or <u>hay fever</u>.</p> <p>If you are in doubt about any symptoms you have, phone your GP.</p> <p>March 2022:</p> <ul style="list-style-type: none"> • Symptom list from October 2021 remains the same, however requirement to test is no longer in place * <p>* The requirement to test has been lifted except in certain circumstances (55+ with no vaccine, high-risk medical condition, immunocompromised, living with someone who is immunocompromised, pregnant, health-care worker)</p> <ul style="list-style-type: none"> • Free antigen tests are available for school-going children and teachers where there has been a case in their class • Teachers with a positive antigen test result are required to upload their results onto the HSE Portal 	
	<p>In the event of display of signs of Covid-19</p>	<ul style="list-style-type: none"> • Spread of Covid-19 virus 	<p>Advice from August 2020:</p> <p>HSE Guidance for Pupils displaying signs of Covid-19:</p> <ul style="list-style-type: none"> • If a child develops any symptoms of acute respiratory infection including cough, fever, shortness of breath or sudden loss of taste or smell while in the care facility, a staff member will need to take them to the place that is planned for isolation • The affected person should be advised to avoid touching other people, surfaces and objects 	

- The affected person should be advised to cover their mouth and nose with disposable tissue(s) when they cough or sneeze, and to put the tissue in the bin
- Arrange for their parent or guardian and ask them to collect their child as soon as possible - the child may not use bus to travel home
- Remember the virus is spread by droplets and is not airborne so the physical separation is enough to reduce risk of spread to others even if they are in the same room
- If a distance of 2m cannot be maintained then a staff member caring for a child waiting for pick-up should wear a cloth face covering or mask. Gloves should not be used as the virus does not pass through skin
- The staff member should be aware that it is essential to avoid touching their own nose, mouth or eyes while caring for a symptomatic child and to perform hand hygiene
- If a member of staff has helped someone with symptoms they do not need to go home unless they develop symptoms themselves or unless they are subsequently advised to by public health

HSE Guidance for Staff Members displaying signs of Covid-19:

- If a staff member develops symptoms of acute respiratory infection including cough, fever or shortness of breath, check if they feel well enough to travel home themselves and ask them to go home without delay and contact their GP by telephone
- They should remain 2m away from others if possible
- They should avoid touching people, surfaces and objects and be advised to cover their mouth and nose with a disposable tissue when they cough or sneeze and put the tissue in the bin
- If tissues are not available, they should cough and sneeze into the crook of their elbow
- If they can tolerate doing so and one is available they should wear a clean cloth face covering or a surgical mask
- If they must wait, then they should do so in an office or other area away from others mindful of the need to observe good respiratory and hand hygiene
- If they need to use toilet facilities, they should wipe contact surfaces, for example taps clean and clean their hands after attending the toilet

Advice in March 2020:

If a staff member/student displays symptoms of COVID-19 while at school the following are the procedures to be implemented:

- If the person with the suspected case is a student, the parents/guardians should be contacted immediately;
- Isolate the person and have a procedure in place to accompany the individual to the designated isolation area via the isolation route, keeping at least 2 metres away from the symptomatic person and also making sure that others maintain a distance of at least 2 metres from the symptomatic person at all times;
- The isolation area does not have to be a room but if it is not a room it should be 2m away from others in the room;
- If it is not possible to maintain a distance of 2m a staff member caring for a student should wear a face covering or mask. Gloves should not be used as the virus does not pass through skin;

			<ul style="list-style-type: none"> • Provide a mask for the person presenting with symptoms He/she should wear the mask if in a common area with other people or while exiting the premises; • Assess whether the individual who is displaying symptoms can immediately be directed to go home/be brought home by parents who call their doctor and continue self-isolation at home; • Facilitate the person presenting with symptoms remaining in isolation if they cannot immediately go home and facilitate them calling their doctor. The individual should avoid touching people, surfaces and objects. Advice should be given to the person presenting with symptoms to cover their mouth and nose with the disposable tissue provided when they cough or sneeze and put the tissue in the waste bag provided; • If the person is well enough to go home, arrange for them to be transported home by a family member, as soon as possible and advise them to inform their general practitioner by phone of their symptoms. Public transport of any kind should not be used; • If they are too unwell to go home or advice is required, contact 999 or 112 and inform them that the sick person is a COVID-19 suspect; • Carry out an assessment of the incident which will form part of determining follow-up actions and recovery; • Arrange for appropriate cleaning of the isolation area and work areas involved <p>September 2021:</p> <ul style="list-style-type: none"> • Measures above continue to apply <p>March 2022</p> <ul style="list-style-type: none"> • Self-isolation until 48 hours after symptoms disappear. The requirement to test has been lifted except in certain circumstances (55+ with no vaccine, high-risk medical condition, immunocompromised, living with someone who is immunocompromised, pregnant, health-care worker) • Free antigen tests are available for school-going children where there has been a case in their class • Isolation room remains available for use • Pupils may also isolate on a chair in their outside hallway with the door left open, chair to be sanitised after use 	
	Contact Tracing	<ul style="list-style-type: none"> • Spread of Covid-19 virus 	<p>March 2021:</p> <ul style="list-style-type: none"> • Cooperation with the HSE Contract Tracing Team <ul style="list-style-type: none"> ○ HSE Guidance: Cooperate with any public health personnel and their school for contact tracing purposes and follow any public health advice given in the event of a case or outbreak in their school <p>September 2021:</p> <ul style="list-style-type: none"> • HSE advice to schools re Contact Tracing changed from Monday 27th September <ul style="list-style-type: none"> ○ Automatic contact tracing is no longer recommended for children aged > 3months to under 13 years of age who are asymptomatic but were close contacts of cases outside of household settings and vulnerable settings (e.g. Special Educational Needs (SENs), respite/residential care). 	

			<ul style="list-style-type: none"> ○ Children >3 months to under 13 years of age, who are identified as a close contact in non-household settings and who are asymptomatic will no longer be routinely required to restrict movements, unless advised by Public Health Risk Assessment. This applies regardless of the number of confirmed cases identified in the non-household settings. <p>March 2022</p> <ul style="list-style-type: none"> ● Contact tracing is no longer in place. Parent(s)/Guardian(s) will be informed of a positive case in their child's class. Information is sent about how to access the free antigen tests 	
Entering the School Premises	Entering the School Premises			
	Travelling to School	<ul style="list-style-type: none"> ● Spread of Covid-19 virus 	<ul style="list-style-type: none"> ● Bus Éireann are responsible for the management of children on the school buses. The school has no jurisdiction here. Guidance from the HSE and Bus Éireann should be followed. For parental information, DES guidance will be available here https://www.gov.ie/en/publication/64a88-school-transport/ from August 20th 2020 <p>September 2021:</p> <ul style="list-style-type: none"> ● Measures above continue to apply ● Information for parents is available here: https://www.gov.ie/en/publication/64a88-school-transport/ <p>March 2022:</p> <ul style="list-style-type: none"> ● Information 0003/2022 provides new information for Bus Éireann: facemasks are not mandatory but advised, hand sanitiser, continued cleaning and assigned seating should stay in place subject to review 	
	Entering the School in the Morning	<ul style="list-style-type: none"> ● Spread of Covid-19 virus ● Crowding at entrances 	<ul style="list-style-type: none"> ● There will be three entrances to the school in the morning ● The school has compiled lists and each family was informed of their assigned entrance in advance of the school reopening ● To facilitate contact tracing, it is very important that each family uses the gate assigned to them at the beginning of the year ● The school insurance company is permitting school entry from 9:15am due to the extraordinary circumstances as part of the response to Covid-19 ● Summary: <ul style="list-style-type: none"> ○ Bus children will enter through one gate ○ Walkers and families will enter through one gate ○ Individuals will enter through one gate <p>September 2021:</p> <ul style="list-style-type: none"> ● Measures above continue to apply (though contact tracing is not in place for primary school pupils, the separate entry points are used to facilitate social distancing more easily) 	

		<p>March 2022:</p> <ul style="list-style-type: none"> • Three separate gates continue to be used 	
Staff Entry to the School	<ul style="list-style-type: none"> • Spread of Covid-19 virus 	<p>Staff Entry:</p> <ul style="list-style-type: none"> • Staff enter via the green 'Staff' gate • Staff must enter the school through the main link door and sign in upon arrival • If a staff member brings their child(ren) to school, they should enter the gate with their parent/guardian, be supervised by their parent/guardian until 9:15am when they can follow the one-way system to access their classrooms <p>September 2021:</p> <ul style="list-style-type: none"> • Measures above continue to apply <p>March 2022:</p> <ul style="list-style-type: none"> • Measures above continue to apply 	
Morning: Entering the School from the Bus	<ul style="list-style-type: none"> • Spread of Covid-19 virus • Crowding at entrances • Difficulty in maintaining social distancing/bubbles due to pupils arriving at different times 	<p>Pupil Entry: (<i>morning: approx. 75 pupils, Evening: approx. 65 pupils spread over 4 buses</i>)</p> <ul style="list-style-type: none"> • Pupils from one bus at a time will be admitted entry to the school • One teacher will supervise entry of the pupils through the top 'bus' gate of the school • The supervising teacher will signal to one bus driver at a time when pupils from their bus are invited to alight and walk towards the school • There is no outside play in the morning - pupils are to directly enter their classrooms • The supervising teacher will direct class bubbles to join the one-way path to safely enter their classrooms, one class at a time • A further supervising adult will monitor the line outside in the morning • Pupils must walk carefully and slowly to their classes, following the path • Class teachers will open classroom doors to minimise touching of surfaces • Class teachers will supervise pupils upon entry to the classroom • Cloakrooms will not be in use. Pupils will hang their coats on the back of their chairs/put them in their schoolbags and put their schoolbags under their tables • Pupils will be inducted into the adapted entry procedures on their first day at school in September <p>September 2021:</p> <ul style="list-style-type: none"> • Measures above continue to apply <p>March 2022:</p> <ul style="list-style-type: none"> • Measures above continue to apply 	

	<p>Morning: Walkers / Families Entering the School</p> <p>Church Gate</p>	<ul style="list-style-type: none"> • Spread of Covid-19 virus • Crowding at entrances • Difficulty in maintaining social distancing/bubbles due to pupils arriving at different times 	<p>Church Gate (behind the polytunnel): <i>(Morning: approx. 48 pupils, Evening: approx. 45)</i></p> <ul style="list-style-type: none"> • Pupils walking to school or coming in cars will enter via the church gate • Parents have permission to park in the hall car park at their own risk • Pupils must be safely escorted by parent/guardian through the graveyard to the entry gate behind the polytunnel • Pupils are not permitted to walk through car park/graveyard unaccompanied by an adult • Cones will be in place for families to line up 2m apart beside the school gate • One teacher will supervise the entry of pupils through the designated gate in a flow • There is no outside play in the morning - pupils are to directly enter their classrooms • The supervising teacher will liaise with the teacher in charge of bus lines and direct the to the walking line accordingly • Pupils must walk carefully and slowly to their classes, following the path • Class teachers will open classroom doors to minimise touching of surfaces • Class teachers will supervise pupils upon entry to the classroom • Cloakrooms will not be in use. Pupils will hang their coats on the back of their chairs/put them in their schoolbags and put their schoolbags under their tables • Pupils will be inducted into the adapted entry procedures on their first day at school in September <p>March 2021:</p> <ul style="list-style-type: none"> • One way system introduced to avoid congregation • Parents line up at cones on a first come first served basis <p>September 2021:</p> <ul style="list-style-type: none"> • Measures above continue to apply <p>March 2022:</p> <ul style="list-style-type: none"> • Measures above continue to apply 	
	<p>Morning: Individuals Entering the School</p> <p>Pitch Gate</p>	<ul style="list-style-type: none"> • Spread of Covid-19 virus • Crowding at entrances • Difficulty in maintaining social distancing/bubbles due to pupils 	<p>Pitch Gate (Quigley's Point Swifts): <i>(Morning: approx. 45 pupils, Evening: approx. 31 pupils)</i></p> <ul style="list-style-type: none"> • Individual pupils coming to school will enter via the football pitch gate • Parents have permission to park in the football car park at their own risk • Pupils must be safely escorted by parent/guardian to the entry gate. Pupils are not permitted to walk through car park areas unaccompanied by an adult • To avoid congregation at the gates, pupils and parents/guardians should remain in their cars until the teacher opens the gate • Pupils are not permitted to play on the football pitch grounds in the morning or evening • Cones will be in place for each family to line up 2m apart • One teacher will supervise the entry of pupils through the designated gate 	

	arriving at different times	<ul style="list-style-type: none"> • There is no outside play in the morning - pupils are to directly enter their classrooms • A further supervising adult supervises the line at the cement path down to the school • Pupils must walk carefully and slowly to their classes, following the path • Class teachers will open classroom doors to minimise touching of surfaces • Class teachers will supervise pupils upon entry to the classroom • Cloakrooms will not be in use. Pupils will hang their coats on the back of their chairs/put them in their schoolbags and put their schoolbags under their tables • Pupils will be inducted into the adapted entry procedures on their first day at school in September <p>September 2021:</p> <ul style="list-style-type: none"> • Measures above continue to apply <p>March 2022:</p> <ul style="list-style-type: none"> • Measures above continue to apply 	
Morning Supervision	<ul style="list-style-type: none"> • Supervision of the Pupils in the Classroom 	<ul style="list-style-type: none"> • Pupils will be admitted entry to the school from 9.15am – the school insurance company is accommodating this as part of the Covid-19 response plan • Four teachers and an SNA will be on duty outside to manage entry to the school • Each class teacher will be on duty in their classrooms to supervise the children entering the classroom and remaining there before school starts <p>September 2021:</p> <ul style="list-style-type: none"> • Measures above continue to apply <p>March 2022:</p> <ul style="list-style-type: none"> • Measures above continue to apply 	
Late Entry in the Morning	<ul style="list-style-type: none"> • Non-Supervision of Pupils • Spread of Covid-19 virus 	<ul style="list-style-type: none"> • All pupils are requested to arrive on time for school at their designated gates between 9:15am and 9.30am • As parents/guardians cannot enter the school to sign their child in, parents/guardians arriving late with their child, must come to the main school gate and call the office (93 84136) • If available, a member of staff will come to the gate to admit the pupil safely to the school and supervise their entry to their classroom along the one-way path • As all school staff have extra duties as part of the school Covid-19 response, it cannot be guaranteed that there will be somebody free to answer the phone or go to the school gate. We kindly ask for parental/guardian cooperation in this matter and that children arrive at school on time <p>September 2021:</p> <ul style="list-style-type: none"> • Measures above continue to apply 	

			<ul style="list-style-type: none"> Additionally, the buzzer can be used at the front gate to alert the office that someone is at the gate <p>March 2022:</p> <ul style="list-style-type: none"> Measures above continue to apply 	
Movement During the School Day	Movement During the School Day			
	Path for Entering the School	<ul style="list-style-type: none"> Spread of Covid-19 virus 	<p>DES guidelines advise minimising movement around the school and the mixing of class bubbles. Therefore the following measures have been put in place:</p> <ul style="list-style-type: none"> A one-way system is in place for pupils moving around the school during the day e.g. entering/exiting the school, going out for PE, going up to the pitch A path has been clearly marked on the ground with arrows indicating the direction of the one-way system Pupils should keep the distance of 2m between others in the line, using the white 'X' as a guide Pupils are not permitted to run on the one-way path, unless going for a run The general flow into the school will be along the school building and the exit from the school building will be on the grass and court side A video outlining this will be displayed in the school and sent to parents in advance of school reopening All pupils will be expected to use the path at all times throughout the day when moving around the school Pupils will be inducted into the use of the path on their first day at school in September <p>September 2021:</p> <ul style="list-style-type: none"> Measures above continue to apply <p>March 2022:</p> <ul style="list-style-type: none"> The one way system remains in place 	
	Movement Around the School During the School Day	<ul style="list-style-type: none"> Spread of Covid-19 virus Crowding Difficulty in maintaining social distance 	<ul style="list-style-type: none"> As per DES guidelines: Staff should maintain a 2m distance from other adults in the school at all times. Where this is not possible, face coverings must be worn Each classroom is equipped with a phone to facilitate contact with the office minimising the need to move around the school during the school day Pupils are not permitted to go to the office during the school day Pupils may need to leave their classroom during the school day for: breaktimes, PE, use of the bathroom, sensory breaks, to work with the special education teacher (SET), or if they are sick and need to go to the isolation room, otherwise movement around the school by class bubbles should be minimised Pupils with additional needs will be collected from their classroom doors and returned to their classroom doors by the SET A child going home during the day or going to an SET classroom may use the link hallway at the discretion of and under the supervision of the adult accompanying them. Children are not permitted to touch any surfaces or doors inside the school while walking through 	

			<p>March 2021:</p> <ul style="list-style-type: none"> Update to child going to and from SET classroom: <ul style="list-style-type: none"> Follow the path in the direction of the arrows and exit opposite the relevant classroom <p>September 2021:</p> <ul style="list-style-type: none"> Measures above continue to apply <p>March 2022:</p> <ul style="list-style-type: none"> With the exception of social distancing and facemasks being a requirement for staff, measures above continue to apply Staff remind pupils not to touch surfaces inside the school if unnecessary (e.g. handles, radiators, etc.) Pupils are not permitted to go to classrooms other than their own or the office 	
Breaktimes				
Breaktimes	Staggered Breaktimes	<ul style="list-style-type: none"> Spread of Covid-19 virus Crowding Difficulty in maintaining social distance 	<p>As per DES guidelines, breaktimes will be staggered to minimise crowding</p> <ul style="list-style-type: none"> Breaktime will take place from 10:50-11:00 and 11:05-11:15 The end bell for the senior break signals the start of eating time for the junior children Outside lunchtime will take place from 12:20-12:45 and 12:50-1:15 The yard has been divided into four sections, one for each class bubble <ul style="list-style-type: none"> Break 1: Fourth Class, Fifth Class, Sixth Class (80 pupils) Break 2: Junior Infants, Senior Infants, First Class, Second Class, Third Class (103 pupils) Weather-permitting, the pitch will be used as much as possible <ul style="list-style-type: none"> The pitch can be split into 4 areas using cones placed by the duty teacher These cones will be stored inside the entrance to the pitch Staff breaktimes will also be staggered to accommodate supervision and social distancing of staff <ul style="list-style-type: none"> Break 1: Senior Class Teachers Break 2: Junior Class Teachers 10:30 - 10:40 & 11:45 - 12:15: Non-Teacher Staff Principal & SETs: as per duty rota/caseload Staff lunch will be taken in the PE hall to accommodate social distancing <p>September 2021:</p> <ul style="list-style-type: none"> Measures above continue to apply <p>March 2022:</p> <ul style="list-style-type: none"> Breaktimes take place at usual times: 11-11:10 and 12:30-1:00 and bells return to normal 	

		<ul style="list-style-type: none"> Handwashing continues before eating times Yard has been split into zones: Junior Infants: Outside their classroom, up to white markers and over to the black drain in the middle Senior Infants: Outside their classroom, up to white markers and over to the black drain in the middle 1st & 2nd: Outside their classrooms, from white markers to white markers at polytunnel, incl. parking space 2 zones in senior yard: front by gate and court (does not include front courtyard) and area from court up to white markers (includes grass on suitable weather days) Senior zones rotate 	
Entering the Yard at Breaktime	<ul style="list-style-type: none"> Spread of Covid-19 virus Crowding Difficulty in maintaining social distance 	<ul style="list-style-type: none"> Each class teacher will direct their class bubble to join the path to the yard in turn Each class bubble will go to their designated play area via the one-way path Pupils will remain in their class bubbles and walk slowly and carefully to their yard Pupils exit the one-way path at the designated point and do not cross through another bubble's designated play area <p>September 2021:</p> <ul style="list-style-type: none"> Measures above continue to apply <p>March 2022:</p> <ul style="list-style-type: none"> Junior classes enter yard directly from their classrooms 6th & 3rd cross junior yard to enter the one way path 4th & 5th enter path outside their classroom once path is clear 	
During Breaktime	<ul style="list-style-type: none"> Spread of Covid-19 virus Crowding Difficulty in maintaining social distance Groups of children being unsupervised in the school when going to the toilet at break Safe provision of first-aid 	<ul style="list-style-type: none"> Pupils must remain in their designated play area throughout break and are not permitted to enter another bubble's play area A buffer zone has been marked out for teachers to facilitate 2m distance between staff and pupils. It is particularly important as different bubbles may be in contact with the staff members on duty and need to be able to appropriately socially distance Pupils are not permitted into the buffer zone except to use the hula hoops <p>Modified Toilet Pass System</p> <ul style="list-style-type: none"> In order to minimise contamination between class bubbles, each class bubble will use their own designated classroom toilet at lunchtime As per our Child Safeguarding Policy, only one pupil is permitted to go to bathroom at any one time Two green hula hoops will be laid on the ground in the buffer zone, which will be clearly visible by the supervising teacher 	

- A child wishing to go to the toilet at breaktime should stand in a green hula hoop and the teacher can signal to them to enter the school to go to the toilet
- Pupils must follow the one-way path to enter their classroom toilet to ensure they do not cross into another class bubble's play area
- Pupils must follow the one-way path to return to their designated play area after using the bathroom
- Upon return to the yard, pupils must signal to their teacher that they have returned before another child can go

Pupils Requiring Help at Lunchtime

- Two red hula hoops will be laid on the ground in the buffer zone, which will be clearly visible by the supervising teacher
- Pupils who have fallen, need a plaster or feel sick should stand in a red hula hoop, which signals to the teacher that they need help
- The supervising teacher can assist the child as necessary

First-Aid at Lunchtime

- Teachers will complete first-aid duty at lunchtime in rotation
- Pupils requiring first-aid will be directed to enter the school following the one-way path
- Pupils will enter the school via the open link door and come to the open door of the PE hall
- The teacher on first-aid duty will accompany the child to the first-aid area outside the office
- Teachers on first-aid duty will wear PPE: gloves, apron, face covering while attending to pupils
- Antiseptic wipes are provided for teachers and can be used to clean cuts before a plaster is applied
- Older children can use the antiseptic wipes and apply the plasters themselves if suitable
- Teachers wearing gloves can use antiseptic wipes and apply plasters to younger pupils
- First-aid rubbish is disposed of in the double-bagged pedal bin provided and emptied by the cleaners daily
- First-aid duty teachers can wipe down the first-aid area with sanitising spray and paper towels and wipe the door handle of the link door (if closed) after attending to the pupil

Tokens at Lunchtime

- We will not be able to use physical tokens for positive behaviour rewards or Gaeilge use
- Tokens to be distributed can be recorded in the yard notebook by duty teacher. A record can be kept in the classroom by the class teacher. End of month class homework passes will be awarded.

Playing Outside

- Social physical contact including hugging, handshaking or holding hands must be avoided
- Tag and other contact games cannot be permitted
- Shared toys and equipment will not be available for use at breaktimes
- It is not permissible to sit on the bench for leisure

- A list of non-contact games/activities for playing at break will be displayed in the yard to remind children of the fun games they can play

Footballs

- In October, 2 footballs per senior class bubble were introduced to the yards
- Two children per class have been designated to carry the football outside & bring it back
- Footballs are sanitised by class teachers between uses
- Rules have been clearly explained to the pupils and if rules are broken, footballs will be removed
 - Footballs are not to be touched by hands
 - If a ball goes out of bounds, or into another class' area, a child from the other area must pass it back. Children are not permitted to enter another bubble's area

Touching Things Outside

- Children are not permitted to touch the blue buffer pads on the basketball nets as it is not possible to sanitise before the next children come out for break
- Pupils are not permitted to touch the fences or gates to minimise contact

Time-Out on the Bench as per Code of Behaviour

- The benches are not being used currently due to challenges sanitising between breaks
- Anybody needing time-out can stand on an X in the teacher zone, 2m away from the teacher

Yard Notebook

- Supervising teachers can fill in the yard notebook as normal each day, noting behaviour and falls/sicknesses
- The outside of the pack should be sanitised by the duty teacher at the end of break before being returned to the office

September 2021:

- Measures above continue to apply
- It is up to the discretion of the teacher whether they would prefer to wear aprons and gloves when administering first aid, PPE is provided at the first aid station

March 2022:

- Pupils do not enter another class' play zone
- Buffer zones remain available in the Senior Yard
- Green hula hoop toilet pass system remains in place
- Red hula hoop assistance system remains in place
- Additional yellow hula hoop for Gaeilge introduced

		<ul style="list-style-type: none"> • First aid provision timetable remains in place, rotating between senior teachers and junior teachers in turn • SNA can accompany pupil seeking first aid in to the link and alert teacher on first aid duty in the library • Wearing PPE for first aid provision is at the provider's discretion • Other first aid measures outlined remain in place • Physical tokens for Gaeilge and behaviour are reinstated • Contact games are permitted again • Shared toys are not available currently • Two footballs are available for each class/zone in the senior yard • Benches are not available at the moment • Staff to remind pupils about touching common areas outside such as the fence & the blue buffer pads • Time out can continue to be on an X • Yard notebook continues to be in use and can be sanitised before returning to office hatch daily 		
	Wet Play	<ul style="list-style-type: none"> • Spread of Covid-19 virus • Crowding • Difficulty in maintaining social distance 	<ul style="list-style-type: none"> • Pupils will be required to remain in their classrooms in the case of wet play • Each class teacher will be required to supervise their own class bubbles • 6th Class cannot assist in minding other classes during wet play • Pupils will be required to remain in their designated seats • To minimise movement in the classroom, pupils must ask the teacher before going to the bathroom • Toys and equipment will not be available • The teacher will play a movie for the class <p>Rain When Classes are Playing Outside</p> <ul style="list-style-type: none"> • On the supervising teacher's signal, classes must line up immediately and return to their classrooms on the teacher's direction to join the one-way path • Class teachers must return to their classes for supervision <p>September 2021:</p> <ul style="list-style-type: none"> • Measures above continue to apply <p>March 2022:</p> <ul style="list-style-type: none"> • Class teachers continue to supervise their classes during wet play 	
	Supervision at Breaktimes	<ul style="list-style-type: none"> • Spread of Covid-19 virus • Difficulty in maintaining social distance 	<ul style="list-style-type: none"> • One supervising teacher will be on yard duty and will be assisted by an SNA if necessary • The paths and buffer zone provide a good vantage point for viewing all yards • SNAs can more closely monitor the class in which their pupil is • The teacher can walk along the buffer zone, keeping a two metre distance from pupils • Staff should remain inside the buffer zone/path where possible 	

			<ul style="list-style-type: none"> The supervising teacher will manage the modified toilet pass system <p>September 2021:</p> <ul style="list-style-type: none"> Measures above continue to apply The SNA duty rota has changed so there are a minimum of two adults outside on duty at breaktimes <p>March 2022:</p> <ul style="list-style-type: none"> One SNA is in each yard Buffer zones remain available in the Senior Yard Teachers to remain mindful of Child Safeguarding in the management of the toilet pass system 	
	Exiting the Yard After Breaktime	<ul style="list-style-type: none"> Spread of Covid-19 virus Crowding Difficulty in maintaining social distance 	<ul style="list-style-type: none"> When the bell goes, each class bubble will line up on the designated line in their play area Starting points for lines are clearly marked with signed cones Senior Breaks: Pupils line in their designated area and each pupil should stand on an X Junior Breaks: Pupils line in their designated area and stay with their class bubble Children line up quietly as always Class teachers will come to collect their children from the yard via the one-way path to safely return to their classroom Children walk slowly and carefully back to their classrooms <p>March 2021:</p> <ul style="list-style-type: none"> An X has been added for the Junior Infant line Senior Infants socially distance on their line by lining at arm's length <p>September 2021:</p> <ul style="list-style-type: none"> Measures above continue to apply <p>March 2022:</p> <ul style="list-style-type: none"> Junior Infants: On an X/orange runner starting from their classroom door Senior Infants: On an X, starting from their classroom door 1st Class: On the black drain, starting from the silver manhole cover, spread arms to spread out along line 2nd Class: On an X, starting from their classroom door Senior yard changes depending on yard rotation Library/Grass zone: <ul style="list-style-type: none"> 3rd & 6th: Line on an X starting at the polytunnel facing the direction of their classroom 4th & 5th: Line on an X starting at Mrs Faulkner's, facing the direction of their classroom Front/Court zone: <ul style="list-style-type: none"> Two lines: 1 - Around the court, 2 - from the court back along the gate 	

Exiting the School

Exiting the School

Exiting the School

- Spread of Covid-19 virus
- Crowding
- Difficulty in maintaining social distance

- Junior and Senior Infants leaving school at 2.10pm, exit via the main school gates
- Other classes exiting the school at 3:10pm exit via the three designated gates to minimise crowding
- Buses via the top bus gate
- Families and walkers via the church gate
- Individuals in cars via the Quigley’s Point Swifts gate
- Each family will be assigned an exit gate and parents/guardians can line up there keeping a 2m distance
- To facilitate contact tracing, each family should use the gate assigned to them at the beginning of the year

First bell:

- Bus children leave their classrooms, follow the one-way path and walk straight onto their relevant bus at the supervising teacher’s instruction. Social distance is required and each child must use the X to help keep distance. Children are not permitted to run on the path
- Bus Éireann are responsible for the management of children on the school buses and their seating

Second bell:

- Church gate children leave their classrooms, follow the one-way path and line up in their designated spaces
- The order of families is displayed on the Junior Infant and library windows
- Upon exiting their classroom, each pupil will follow the one-way path around the school and exit the path at their name, where they will meet their siblings
- Children take a step out from the path and line up there – children line on an X per family
- Individuals walk to the cones and line up on the tar path keeping a 2m distance between each other
- When all children are there, the supervising teacher signals and the family line starts from the back and walk on the Xs to the gate.
- Mirroring the library window system, a cone has been assigned to each family group and parent(s)/guardian(s) can socially distance as they wait to collect their children at their designated cone
- Children walk out and stand at their designated cone to meet their parent(s)/guardian(s). Children must wait until their parents/guardians come to collect them.
- The walkers and individuals line comes forward and the supervising teacher will tell them to go when their parents/guardians are there/to walk on if they are walking home
- Pitch gate children leave their classrooms, follow the one-way path and line up in the designated spaces. The supervising teacher will lead the line up to the pitch when the line is ready. Children should socially distance on the line and along the path
- Parents/guardians can line along the pitch fence where the cones are placed at a 2m distance and the teacher will send their child(ren) forward to them, one family at a time. As they leave, the next parent/guardian can move forward and their child(ren) will be sent forward to them

			<p>September 2021:</p> <ul style="list-style-type: none"> Measures above continue to apply <p>March 2022:</p> <ul style="list-style-type: none"> Measures above continue to apply 	
<p>Junior and Senior Infants Exiting the School</p> <p>Main School Gates</p>	<ul style="list-style-type: none"> Spread of Covid-19 virus Crowding Difficulty in maintaining social distance 	<p>Junior and Senior Infants</p> <ul style="list-style-type: none"> Exit will be via the main gates of the school Parents/guardians are reminded to maintain a 2m social distance outside the school gate when collecting their children Junior Infants will exit the school by the upper gate (by the bus parking bay) and parents/guardians can line up along the tarmac path and wooden fence, coming forward to collect their child that the teacher will send forward to them, one at a time Senior Infants will exit the school by the lower gate, parents can line up along the school wall, coming forward to collect their child that the teacher will send forward to them, one at a time <p>March 2021:</p> <ul style="list-style-type: none"> A one way system has been implemented for guardians collecting children at the graveyard gate. Signage is in place and parents have been informed A teacher calls the names of the children in the order that their guardians are lined up. When all have been collected, walkers are signalled to leave <p>September 2021:</p> <ul style="list-style-type: none"> Measures above continue to apply <p>March 2022:</p> <ul style="list-style-type: none"> Measures above continue to apply 		
<p>Alternative Arrangements for Going Home</p>	<ul style="list-style-type: none"> Spread of Covid-19 virus Crowding Difficulty in maintaining social distance 	<ul style="list-style-type: none"> In general, pupils must use the same gate that has been assigned to them every morning and evening, regardless if they are travelling to school via a different way If a child usually travels on the bus but is being collected by their parent/guardian on a certain day, the parent should wait at the main gate and the teacher can direct the child in the direction of their parent/guardian through the central gate <p>September 2021:</p> <ul style="list-style-type: none"> Measures above continue to apply 		

			<p>March 2022:</p> <ul style="list-style-type: none"> Measures above continue to apply 	
	Supervision in the Evenings	<ul style="list-style-type: none"> Spread of Covid-19 virus 	<ul style="list-style-type: none"> Class teachers should monitor their classes exiting to enter the bus lane to ensure they do not run and walk safely on the path Class teachers should accompany their car children/walkers out of the classroom and meet for the informal daily check in outside the Senior Infant classroom <p>September 2021:</p> <ul style="list-style-type: none"> Measures above continue to apply <p>March 2022:</p> <ul style="list-style-type: none"> Measures above continue to apply 	
	Late Collection from School	<ul style="list-style-type: none"> Non-Supervision of Pupils Spread of Covid-19 virus 	<ul style="list-style-type: none"> Pupils are required to be collected on time at the designated gate Pupils who are not collected on time will return to the link area and wait for parents/guardian who can collect them from the main front gate Class teacher calls parent(s)/guardian(s) and supervises child until collected <p>September 2021:</p> <ul style="list-style-type: none"> Measures above continue to apply <p>March 2022:</p> <ul style="list-style-type: none"> Measures above continue to apply 	
In the Classroom	In the Classroom			
	Schoolbags	<ul style="list-style-type: none"> Spread of Covid-19 virus 	<ul style="list-style-type: none"> Pupils are permitted to bring schoolbags in and out of school each day Please ensure that schoolbags are free from surface dirt and washed regularly all throughout the year Schoolbags should be stored under pupil desks or chairs as directed by their teacher <p>September 2021:</p> <ul style="list-style-type: none"> Measures above continue to apply <p>March 2022:</p> <ul style="list-style-type: none"> Measures above continue to apply 	

	Uniforms	<ul style="list-style-type: none"> • Spread of Covid-19 virus 	<ul style="list-style-type: none"> • HSE and DES guidance does not specify that pupil clothing should be changed every day and as such is not a requirement as of now in Scoil Naomh Bríd <p>September 2021:</p> <ul style="list-style-type: none"> • Measures above continue to apply <p>March 2022:</p> <ul style="list-style-type: none"> • Measures above continue to apply 	
	Lunch	<ul style="list-style-type: none"> • Spread of Covid-19 virus 	<ul style="list-style-type: none"> • School lunches will continue to be provided by the school lunch provider • Pupils are requested to bring their own water bottles pre-filled from home, as water dispensers will not be suitable for class use • Water bottles should be washed in hot soapy water/sanitised each day • Reusable plastic cups are not suitable for use by the class • Disposable cups are available if necessary • As always, pupils are required to take their lunch rubbish home in their school bag <p>September 2021:</p> <ul style="list-style-type: none"> • Measures above continue to apply <p>March 2022:</p> <ul style="list-style-type: none"> • Measures above continue to apply 	
	Management of School/Classroom Resources	<ul style="list-style-type: none"> • Spread of Covid-19 virus 	<p>Pupil Storage Boxes</p> <ul style="list-style-type: none"> • As school materials used by pupils cannot be stored all together as they traditionally might, a clear plastic box has been sourced for each pupil in which to store: <ul style="list-style-type: none"> ○ Their set of books ○ Their copy books ○ Their pencil case ○ A pair of scissors ○ Own glue stick ○ School resources they may need (depending on the class/pupil) • Each box is to be managed by each pupil and stored under their tables <p>Management of Stationery</p> <ul style="list-style-type: none"> • Pupils need to have their own full set of stationery, which should be replenished during the year as necessary, as they will be unable to share stationery with their classmates or teacher 	

- Stationery must remain at school at all times
- Stationery is to be stored in their pencil case in their plastic storage box

Management of Copies/Books in classroom

- To minimise storage requirements in the classroom, a large copy with a wipeable cover has been sourced for each child in which all their subject work will be completed
- This copy will be stored in their plastic box
- Correcting: teacher wears gloves and mask, sanitise between pods, stands behind the child; older children and for certain subjects pupils can self-correct; copybooks collected at the end of the week
- As per HSE guidance, 'textbooks that are shared should be covered in a wipeable plastic covering that can be wiped with a suitable household cleaning agent.' Parents are asked to cover school books in line with above

Management of School Reading/Library Books

- Junior pupils often change their reading books regularly. Junior pupils' school reading books can be taken home on a Monday and returned to school on Thursday to be put into quarantine before they can be used again by another child
- Pupils cannot bring reading books in and out of school each day
- Quarantining books should be stored in a closed box and dated
- Junior Infants – 2nd Class: School classroom library books can be used within a pod. A basket of books can be prepared for each table that can be used for one week and then left in quarantine over the weekend before being rotated and shared with another table the next week
- 3rd-6th Class: School library books can be used by individuals. Books should be set aside from the library to allow rotation. Books should be stored on the shelf with the covers facing outward needing minimal touching when the pupil is selecting a book. The child keeps their library book in their box and when finished with the book, returns it to the 'return' box where books must be labelled and dated before they can be returned to library stock

Management of Homework

- A wipeable homework copy has been sourced for each child in which written homework can be completed
- Books returning from home will need to be left for 72 hours before the teacher can touch and correct them
- To facilitate this, written homework will be assigned from Monday-Wednesday, and can be corrected on Friday and the copies returned on Mondays

Management of School Resources

- Items used during Aistear
 - Dress up materials and soft materials (e.g. blankets, cushions) have been removed from circulation
 - Toys that may be damaged by regular washing have been removed

- Only toys that may be bagged, washed and dipped in disinfectant or washed in a machine can be used for Aistear this year
- A schedule for the washing of the toys is in place in junior classrooms
- If pupils are using playdough, only individual pots may be used and they may not be shared with others

Cleaning Procedure for Toys: pods use the same toys for the week, quarantined over weekend before being given to another pod. If a child in a pod has been unwell, the toys are washed in the following way

- Wash the toy in warm soapy water, using a brush to get into crevices.
- Rinse the toy in clean water.
- Thoroughly dry the toy.
- Some hard-plastic toys may be suitable for cleaning in the dishwasher.
- Toys that cannot be immersed in water that are electronic or wind-up should be wiped with a damp cloth and dried.
- In some situations, toys/equipment may need to be disinfected following cleaning for example: Toys/equipment that pupils place in their mouths, Toys/equipment that have been soiled with blood or body fluids or toys used where a case of COVID-19 has been identified.
- If disinfection is required: A chlorine releasing disinfectant should be used diluted to a concentration of 1,000ppm available chlorine. The item should be rinsed and dried thoroughly.
- Maths Concrete Materials
 - Maths concrete materials in use by SETs and class teachers must be boxed in individual boxes per pupil or pod as determined by the teacher and not shared among the pupils
- Sharing of Science Equipment
 - A check-out list is available on the science trolley for teachers to sign in and out equipment and 2 days should pass before another class can use it
- Sharing of PE Equipment
 - Each class may have a designated, limited set of PE resources to use for their class only, for a four week period, each individual piece of equipment with a designated numbered e.g. sliotar, assigned to the same child for the duration
 - Shared equipment from the PE store will not be able to be used at this time
- Art Equipment
 - Art materials including paint brushes must be sanitised before being used by another pod/child
- School Music

- School musical instruments may not be shared/rotated among pupils/pods unless they have been sanitised between uses
- No guidelines prohibiting singing have been issued by the DES

- School Technology Devices
 - As of now, school technology devices for sharing between classes are not available
 - Alcohol disinfectant wipes can be used to wipe down computers/keyboards after use (by the class teacher)
 - Hands should be washed/sanitised before and after using school computers
- Use of School Library
 - The central school library is not available for use by pupils at this time
- Use of Quiet Room
 - The quiet room can be used by SEN pupils in turn and has a cleaning schedule

Christmas 2021:

- DES Guidance issued at Christmas re Christmas celebrations that involved singing recommended that any planned singing events would take place outdoors

September 2021:

- Measures above continue to apply

March 2022:

- Pupil book boxes remain in use
- Stationery remains in school and is replenished as needed
- Pupil copies with wipeable cover remain in use, no requirement for teacher to wear gloves or sanitise between groups
- No requirement for quarantining school or library books
- Four day homework will stay in place until the end of the year
- Aistear: soft materials can be reintroduced - toy sharing & cleaning practices to continue
- Sharing of maths, PE, science, art & music materials: hands to be sanitised before and after use and can be shared as normal
- iPads: Hands to be sanitised before use, teacher to wipe each device with alcohol wipes after each use
- The library is unavailable to classes at this time

	<p>Children Bringing Items into School</p>	<ul style="list-style-type: none"> • Spread of Covid-19 virus 	<p>Items brought to school by children should be minimised and should include:</p> <ul style="list-style-type: none"> • School coat • Hat / scarf / gloves • Pre-filled water bottle • Tissues • Thursdays: Homework copy containing that week's homework <p>Items children must not bring to school until further notice:</p> <ul style="list-style-type: none"> • Musical Instruments • Prizes/Medals • Show and Tell items • Personal History Items e.g. baby clothes • Personal Books for DEAR Time/Teacher Read-Aloud • Toys for Golden Time <p>September 2021:</p> <ul style="list-style-type: none"> • Measures above continue to apply <p>March 2022:</p> <ul style="list-style-type: none"> • Items brought to school continue to be minimised • Children may bring in medals, show and tell, personal history items, etc. at the teacher's discretion, but may not visit other classes to show them 	
Other Activities				
<p style="writing-mode: vertical-rl; transform: rotate(180deg);">Other Activities</p>	<p>PE</p>	<ul style="list-style-type: none"> • Spread of Covid-19 virus 	<p>PE Classes</p> <ul style="list-style-type: none"> • Non-contact sport and games will be used until further notice <p>Swimming</p> <ul style="list-style-type: none"> • Swimming lessons will not take place until further notice <p>September 2021:</p> <ul style="list-style-type: none"> • Measures above continue to apply <p>March 2022:</p> <ul style="list-style-type: none"> • Contact games may resume • Swimming lessons may resume with 6th class as a priority (subject to swimming pool slot) 	

Classroom Movement Activities	<ul style="list-style-type: none"> • Spread of Covid-19 virus • Maintaining social distancing 	<p>Lunchtime Crunch & Wellbeing Movement Sequence</p> <ul style="list-style-type: none"> • Each pupil can push in their chair and do their lunchtime crunch activities in their place, maintaining a 1m distance from other pods (Junior Infants – 2nd class) / other children (3rd - 6th Classes) <p>March 2022:</p> <ul style="list-style-type: none"> • Lunchtime crunch & wellbeing movements may resume 	
Assemblies, Plays & Gatherings	<ul style="list-style-type: none"> • Spread of Covid-19 virus • Crowding 	<p>Assemblies, Plays and Gatherings</p> <ul style="list-style-type: none"> • Assemblies, plays and gatherings in the school hall will not happen until further notice <p>Mass</p> <ul style="list-style-type: none"> • Will take place by video-link, viewed by bubbles in each classroom <p>September 2021:</p> <ul style="list-style-type: none"> • Measures above continue to apply <p>March 2022:</p> <ul style="list-style-type: none"> • Any whole school gatherings will continue to take place outside • Children may attend mass in the chapel with empty rows kept between each class 	
Extra-Curricular Activities	<ul style="list-style-type: none"> • Spread of Covid-19 virus 	<ul style="list-style-type: none"> • As DES guidance is to minimise contact between class bubbles, some activities will not be possible until further notice, such as: <ul style="list-style-type: none"> ○ Lunchtime activities ○ Coaching by visiting coaches ○ Music classes ○ Choir ○ Green Schools Committee Meetings ○ School Council Meetings <p>Sports Events & Competitions</p> <ul style="list-style-type: none"> • It will not be possible to participate in/travel to sports events or competitions at this time <p>September 2021:</p> <ul style="list-style-type: none"> • Some lunchtime activities continue where classes are taken in one bubble outside • Some competitions may be attended as decided by the school • GAA coaches are coming in to do two half hours with two different classes <ul style="list-style-type: none"> ○ Activities are outside 	

			<ul style="list-style-type: none"> ○ Activities are non-contact ○ Every child is assigned their own numbered ball ○ Coaches wear masks <p>March 2022:</p> <ul style="list-style-type: none"> ● Outdoor lunchtime activities may resume ● Indoor lunchtime activities are not currently happening ● Green Schools & Student Council Committee meetings may resume in large space where distance is possible <p>April 2022:</p> <ul style="list-style-type: none"> ● Music lessons resume for classes 1st-6th There will be no sharing of instruments with non-family members. Pupils are required to bring a cloth, facecloth or tea towel from home in a folder or plastic bag, this cloth is to be placed on their knee while playing tin whistle and used to clean any moisture accumulating from the whistle; the cloth is to be replaced in the plastic bag or folder at the end of the lesson and brought home to be laundered before next lesson ● Irish dancing lessons resume for classes 1st-3rd 	
Wellbeing	<ul style="list-style-type: none"> ● Anxiety & isolation 		<p>Pupil Wellbeing</p> <ul style="list-style-type: none"> ● Monthly 'Celebration & Gratitude' day for pupils for positive reinforcement, gratitude for health and to reward children for following the Covid rules so well ● Materials have been shared with teachers <ul style="list-style-type: none"> ○ PDST guided meditations ○ Wellbeing document ● School wellbeing movements can be used ● Circle-time as teaching methodology ● SPHE lessons <p>Staff Wellbeing</p> <ul style="list-style-type: none"> ● As per DES requirements: staff have been informed of the supports of the occupational health and wellbeing programme through Spectrum Life: https://www.spectrum.life/ ● Wellbeing resources have been shared with staff: https://www.gov.ie/en/publication/0722b-wellbeing-resources/ <p>September 2021:</p> <ul style="list-style-type: none"> ● Measures above continue to apply ● Updated resources from the DE were shared with staff 	

			<p>March 2022:</p> <ul style="list-style-type: none"> • Celebration & Gratitude Celebrations may continue for the rest of the year • Teachers are mindful of children who may be anxious about changing restrictions and how they may need extra support 	
	Use of Photocopier/Laminator	<ul style="list-style-type: none"> • Spread of Covid-19 virus 	<ul style="list-style-type: none"> • Wipes are available to staff members to wipe down the photocopiers after use • Sharing out photocopied pages: teacher wears gloves, collected sheets are quarantined <p>September 2021:</p> <ul style="list-style-type: none"> • Measures above continue to apply <p>March 2022:</p> <ul style="list-style-type: none"> • Photocopiers must continue to be sanitised after use • No restrictions apply to photocopied pages • In the first instance, staff should use the hall photocopier rather than the office photocopier 	
	Handling Money	<ul style="list-style-type: none"> • Spread of Covid-19 virus 	<ul style="list-style-type: none"> • An e-payment scheme has been set up to reduce money handling in the school • Any cash received should be in an envelope and not touched by staff for several days <p>September 2021:</p> <ul style="list-style-type: none"> • Measures above continue to apply <p>March 2022:</p> <ul style="list-style-type: none"> • No restrictions remain on handling money, but at discretion may use gloves 	
Teaching & Learning				
Teaching & Learning	Teaching & Learning	<ul style="list-style-type: none"> • Continuity of teaching and learning 	<p>To facilitate continuity of teaching and learning:</p> <ul style="list-style-type: none"> • Teachers are required to upload their fortnightly plans in advance on Google Drive • At the end of the month, Cuntas Míósúla must also be put in Google Drive • A list of pupils and the topics they missed due to longer absences (i.e. 2 consecutive weeks) should be noted in the Cuntas Míósúil document • In the case of teacher absence, the fortnightly plans can be printed for the substitute teacher <p>September 2021:</p> <ul style="list-style-type: none"> • Measures above continue to apply 	

		<p>March 2022:</p> <ul style="list-style-type: none"> Measures above continue to apply 	
Distance Learning	<ul style="list-style-type: none"> Continuity of teaching and learning 	<ul style="list-style-type: none"> Where the school has been notified that a pupil will be absent for 2 weeks (e.g. self-isolation), the school will prepare a work pack for the child that can be completed at home if desired and if the child is well enough Arrangements can be made to collect the work pack from the school <p>In the case of Covid-related school closures:</p> <ul style="list-style-type: none"> Aladdin Connect is in place to facilitate ongoing contact between families and the school as per DES guidance Seesaw codes have been distributed to Junior and Senior Infants and can be enabled if needs be Work packs were sent home before Halloween as part of the school response in case school closures were announced suddenly <p>September 2021:</p> <ul style="list-style-type: none"> Measures above relating to restricting movements continue to apply Aladdin Connect continues as the main communication tool for parent(s)/guardian(s) Seesaw is being purchased for the whole school in the event of Covid-related school closures <p>March 2022:</p> <ul style="list-style-type: none"> Pupil work will be available where requested by parent(s)/guardian(s) Aladdin Connect remains as the main communication tool for parent(s)/guardian(s) 	
SEN Teaching Arrangements	<ul style="list-style-type: none"> Spread of Covid-19 virus Facilitation of social distancing Mixing of pods 	<ul style="list-style-type: none"> Screens have been purchased for teachers in a 1:1 / small group setting where maintaining a distance of 1-2m is difficult or impossible <p>The SET team will vary its co-teaching practices this year:</p> <ul style="list-style-type: none"> Junior classes: Initiatives that would normally be co-taught may involve withdrawal of the same small groups/pods to larger spaces by the same SET Senior classes: children sitting at individual tables does not match our group co-teaching models easily and at the moment there are no plans to co-teach in senior classes <ul style="list-style-type: none"> The SET team will have to focus on withdrawal more this year Tables/chairs can be wiped down between uses by SET Different chairs can be used if necessary/available SETs have moved to larger classroom spaces and one is using the library to accommodate more children more easily with better spacing and ventilation 	

		<ul style="list-style-type: none"> Where possible, children will be withdrawn from the same pod, if this is not possible, children will sit 1m away from each other as in their classrooms <p>Sharing between schools: SETs that are shared between schools will not visit Scoil Naomh Bríd and another school on the same day</p> <p>September 2021:</p> <ul style="list-style-type: none"> Measures above continue to apply <p>March 2022:</p> <ul style="list-style-type: none"> Screens continue to be available for teachers/SNAs as desired The pod restriction has been removed 		
	SEN	<ul style="list-style-type: none"> Spread of Covid-19 virus Facilitation of social distancing 	<p>As per HSE guidance:</p> <ul style="list-style-type: none"> For children with special educational needs (SEN) maintaining physical distancing in many instances will not be practical or reasonable to implement. Screens are available in classrooms for SETs and SNAs The use of a face covering will conceal facial expression and can make communication difficult and as such may not be practical in this setting however the wearing of a visor as an alternative to a facial covering may be considered where there is a concern that physical distancing cannot be maintained, there will be prolonged close contact and/or that exposure to fluid/respiratory droplets is likely Children who are unable to wash their hands by themselves should be assisted to clean their hands using either soap and water or a hand sanitiser (if their hands are visibly clean) <p>March 2021:</p> <ul style="list-style-type: none"> DE Documents outlined the removal of the option to wear visors <p>September 2021:</p> <ul style="list-style-type: none"> Measures above continue to apply <p>March 2022:</p> <ul style="list-style-type: none"> Face coverings are no longer mandatory and can be worn at the discretion of staff 	
Visitors	Visitors			
		<ul style="list-style-type: none"> Spread of Covid-19 virus 	<p>As per DES requirements, the school is required to keep a log of all who enter the school and visitors to school are to be minimised</p> <p>Staff visiting outside of school hours are required to:</p>	

- Inform the Principal of that they plan to be onsite
- Sanitise hands upon entry and sanitise areas that are touched
- Fill in the school entry log upon arrival and departure

Visiting Coaches/Music Teachers

- Visiting coaches and music teachers are not permitted at this time

Parents/Guardians Visiting School

- Visits to the school should be avoided during this time and visitors to the school can strictly only be by prior appointment
- Meetings with parents/guardians regarding IEPs, Classroom Support Plans and other matters regarding their children will be conducted over the phone
- Parents/guardians are unable to come into the school building
- In the case that a child needs to be collected from the isolation room, the parent/guardian can collect the child from the main front gate
- Parents/guardians cannot come to the school to collect or drop off children if they have any signs or symptoms of Covid-19 themselves

Signing a Child In/Out During the Day

- If a child needs to be signed out during the day, the school should be informed in advance where possible
- The parent/guardian collecting the child should come to the front gate and telephone the office (93 84136)
- A call will be placed to the child's classroom instructing them to follow the path to exit their classroom
- They will follow the path and meet their parent/guardian at the main front gate
- The time and details of the signing out will be recorded by the secretary in the office
- The same procedure will follow for signing the child back in again

Forgotten Lunches/Items

- Visits to the school should be avoided, however if a vital item needs to be delivered to a child, parents should telephone the school from the main gate, to inform them that they will be dropping in something their child has forgotten
- Items should be labelled with the child's name and class and placed in the plastic box the staff member collecting item from school wall will bring out
- The item into the school and delivered to outside the door of the relevant classroom
- The plastic box will be washed and sanitised after use by the person using it

Deliveries/Contractors

- Where possible, contractor work will be completed outside of school hours

			<ul style="list-style-type: none"> • All delivery people to the school must telephone the school when they have arrived as all visitors to the school are by appointment only – at sign will be displayed at the gate to this effect • All visitors to the school must report directly to the school office • The entry/exit log at the office hatch must be filled in by the outside visitor • Clear signage is at the main entrance door re use of hand sanitiser upon entry • Reminder signs are displayed on the hatch • A 2m distance must be maintained by outside staff and school staff at all times • Good hand hygiene and respiratory etiquette must be observed by all visitors to the school • Visitors are invited to complete their business and leave as soon as possible, adding their time of exit to the log before leaving <p>Specific Regular Deliveries</p> <ul style="list-style-type: none"> • A post box has been set up outside • The lunch delivery people leave lunch boxes outside the classroom doors. They are not required to enter the school to fill in the contact tracing log. The lunch provider is asked to keep a tracing log of the delivery people to visit our school <p>September 2021:</p> <ul style="list-style-type: none"> • Measures above continue to apply, except: <ul style="list-style-type: none"> ○ The school gate has a buzzer which can also be used by visitors to the school ○ Visiting coaches are permitted outside in September 2021 ○ The box system for items delivered to the school is not in use – Staff wear gloves or sanitise their hands afterwards <p>March 2022:</p> <ul style="list-style-type: none"> • Outside of school hours, staff visiting school continue to sign in and sanitise common areas they touch • Visiting coaches are permitted for outside activities • Parent/Guardian visits to the school are by prior appointment • Parent/Guardian meetings re IEPs/CS Plans may take place in person or over the phone • Pupils leaving early/returning can be collected from the front gate & will be signed in/out by staff members • Forgotten lunches/items can be collected by staff at the front gate • Procedures for deliveries/contractors remain in place 	
Substitution & Leave				
	Substitution	<ul style="list-style-type: none"> • Continuity of teaching and learning 	<ul style="list-style-type: none"> • In the case of teacher absence, classes cannot be split in the current school year • The DES has outlined a strategy for substitution: ‘Sequence for covering all teacher absences: 1. Supply panel if the school is part of a supply panel cluster arrangement, 	

	<ul style="list-style-type: none"> Updating of substitute teachers 	<ol style="list-style-type: none"> School's own panel of regular substitutes, National substitute service, If no substitute is available from above options then a school may <ul style="list-style-type: none"> For teachers in mainstream classes, schools use other non-mainstream teachers to cover the absence. A substitute may be employed on a subsequent date when one is available. On that day, the mainstream classroom teacher will undertake non mainstream teaching and the substitute will teach the mainstream class. For non-mainstream teachers a substitute may be employed on a subsequent date when one is available. Special Needs Class teachers cannot be used in this way. Administrative Principal if applicable Local arrangements that facilitate the pupils to be supervised in a manner that does not involve them being split between existing classes in classrooms' <ul style="list-style-type: none"> It should be noted that as per the DES strategy, SETs may be required to cover mainstream classes and so timetables of SETs and provision of additional teaching to pupils may be frequently upset The substitute teacher welcome pack has been updated to include detailed information on the new procedures as part of our Covid-19 response Signage in the classrooms re handwashing schedules, lists of children in each exit line, etc. will help communication with substitute teachers <p>September 2021:</p> <ul style="list-style-type: none"> Circular 50/2021 applies in this case <p>March 2022:</p> <ul style="list-style-type: none"> Measures above continue to apply As per Information Note 0003/2022, SET hours may be banked until Easter 2022 	
Leave & EPV Days	<ul style="list-style-type: none"> Spread of Covid-19 virus 	<p>Information from: DES Information Note 0008/2020</p> <ul style="list-style-type: none"> Substitute cover is permitted for self-certified sick leave & first day of Force Majeure for Family Leaves 'For the 2020/21 school year, the Department will provide substitute cover for the first day of EPV Leave taken by a teacher in the school year Subsequent EPV Leave may be taken only where the effect on the school's operation, including its COVID-19 Response Plan, is minimal and where this can be enabled without disruption to the teaching of the class and without the division of the class group between other classes For the avoidance of doubt, substitute cover will not be provided by the Department beyond the first day of EPV Leave taken by the teacher in the 2020/21 school year 	

		<p>Carryover of EPV Leave:</p> <ul style="list-style-type: none"> • Where, due to the provisions above, it is not possible for a teacher to take their total EPV Leave during the 2020/21 school year, accumulated untaken EPV Leave will be carried over to be taken in the 2021/22 school year • This carryover will be subject to an individual teacher having a maximum EPV Leave entitlement in the 2021/22 school year of 5 days' <p>Summary: Substitute cover is available for one EPV day, subsequent days must be carried over to the following school year</p> <p>June 2021:</p> <ul style="list-style-type: none"> • See Information Note 0018/2021 for temporary arrangements for EPV days • Substitute cover is provided for one EPV day per teacher • Untaken EPV days (up to a maximum of 5) can be carried over to the 2022/2023 school year <p>March 2022:</p> <ul style="list-style-type: none"> • Measures from June 2021 continue to apply 	
Communication			

	<p>School Communication</p>	<ul style="list-style-type: none"> • Anxiety around the reopening of schools • Difficulty contacting parent(s)/guardian(s) • Spread of Covid-19 virus 	<p>Communication with Staff</p> <ul style="list-style-type: none"> • Aladdin Connect is used as the main virtual communication point with staff • The Lead Worker Representative will bring new relevant information to the attention of staff as it arises • Staff have received a copy of the Covid-19 Response plan • Staff received the links to the DES induction training materials • Circulars 0049/2020 and 0054/2020 have been brought to the particular attention of staff • As per DES requirements, staff have been informed of the occupational supports available through spectrumlife.ie • As per DES requirements, staff have been informed of the handwashing video from the HSE: https://www2.hse.ie/wellbeing/how-to-wash-your-hands.html • As per DES requirements, staff have been advised not to shake hands and to avoid any physical contact • As per DES requirements, staff have been informed that ‘cleaning is best achieved using a general purpose detergent and warm water, clean cloths, mops and the mechanical action of wiping and cleaning, following by rinsing and drying’ • As per DES requirements, staff that ‘they are responsible for cleaning personal items that have been brought to work and are likely to be handled at work or during breaks (for example, mobile phone and laptops) and to avoid leaving them down on communal surfaces or they will need to clean the surface after the personal item is removed’ • As per DES requirements, staff are informed of the procedures for dealing with a suspected case of Covid-19 <p>In-School Communication Platform for Arising Covid-19 Issues/Concerns</p> <ul style="list-style-type: none"> • A Google form has been set up for staff members to report issues/concerns to the Lead Worker Representative <p>Communication with Parents/Guardians Regarding Covid-19 Arrangements/Procedures</p> <ul style="list-style-type: none"> • Before September reopening, this plan, the summary documents and DES advice on good hand, respiratory and general hygiene and the morning checklist will be shared with parents/guardians • Any relevant information from the DES may be shared with parents/guardians on an ongoing basis • Aladdin Connect is the communication app being used by Scoil Naomh Bríd during Covid-19 – paper notes will not be sent home until further notice • The ‘Covid-19’ section of the website will be updated as necessary • It is the responsibility of parents/guardians to ensure that their contact details are up to date via the app or by getting in contact with the school • In the event of a child feeling sick, DES guidance is that they are collected by parents/guardians as soon as possible, therefore the school needs to be able to contact the parents/guardians by phone easily <p>Communication with the School Regarding Your Child’s Learning/Behaviour/Wellbeing</p> <ul style="list-style-type: none"> • Classroom Support Plan and IEP meetings may be able to take place over the phone 	
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- A parent/guardian may phone the school to make a phone appointment with a teacher as physical meetings are not possible at this time

Communication with the School Regarding Your Child's Absences

- Aladdin Connect is used to explain school absences digitally this year

Return to School Declaration Form

- When a pupils is returning to school after an absence, a Return to School Declaration form is required
- Paper copies have been distributed to each family and should be returned to the class teacher upon return

Communication with the School Regarding Changes to Your Child's Pickup

- A note sent to school with the child is the best way to inform your child's teacher about changes to pick-up arrangements for your child
- If a change arises during the school day, please telephone the office

Communication Regarding Suspected/Confirmed Cases of Covid-19 in our School

- As per DES guidance, schools are not permitted to inform the school community if an suspected or confirmed case of Covid-19 happens in our school. Schools will be instructed by the HSE and can only act accordingly

September 2021:

- Measures above continue to apply

March 2022:

- Lead Worker Representative and Deputy Lead Worker Representative remain in place
- Updated documents received from DE have been continued to be brought to the attention of staff
- Social distancing restrictions for staff have been removed and staff are mindful of what others may be comfortable with as restrictions ease
- The Google Form In-School Communication Platform remains available to staff
- Aladdin Connect remains as main home-school communication tool where parents are reminded to ensure we always have their latest contact details
- The Covid-19 Response Plan has been updated on the website regularly
- Parents are reminded of the importance of collecting their child as soon as possible in the case of sickness/symptoms
- Visits of parents to the school are by prior appointment only
- IEP/CS Plan meetings may take place in person or over the phone
- Aladdin Connect continues to be used to explain school absences
- Declaration forms are no longer required to be sent in after a period of absence

			<ul style="list-style-type: none"> As per DE guidance, individual classes will be informed about a confirmed case in their child's class via Aladdin A short update document on school practices has been sent to parents 	
Staff				
Staff	Staff Meetings	<ul style="list-style-type: none"> Spread of Covid-19 virus 	<ul style="list-style-type: none"> As per current governmental guidance which restricts indoor gatherings to 6, no face-to-face staff meetings of more than 6 will take place until further notice (August 2020) Staff meetings can be held virtually – Zoom used during school closure March-June 2020 Informal daily-check in meetings take place each evening at the end of the day <p>March 2022:</p> <ul style="list-style-type: none"> DE restrictions on staff meetings no longer apply 	
	Kitchen Facilities	<ul style="list-style-type: none"> Spread of Covid-19 virus 	<ul style="list-style-type: none"> Staggered breaks for teachers minimise the amount of people in the kitchen School cups, dishes and cutlery may be used by staff if desired Items must all be washed in the dishwasher The person emptying the dishwasher must use fresh gloves and observe good hygiene practices <p>Staff Room</p> <ul style="list-style-type: none"> 6 chairs are placed in the GP hall for staff lunch Chairs need to be wiped down after each use by each staff member <p>September 2021</p> <ul style="list-style-type: none"> Measures above continue to apply <p>March 2022:</p> <ul style="list-style-type: none"> Staggered breaks are no longer required Staff may continue to use school cups, dishes & cutlery which can be put in the dishwasher Gloves are not required when emptying the dishwasher Staff continue to wipe tables in lunch area after use 	
Environmental Hygiene				
Environmental Hygiene	Ventilation	<ul style="list-style-type: none"> Spread of Covid-19 virus 	<p>As per DES guidance: (Document: Practical Steps for the Deployment of Good Ventilation Practices in Schools)</p> <ul style="list-style-type: none"> Two windows slightly open is better than one fully open To minimise heat loss, open a window closest to or above a radiator Linear slot type ventilators built into the window frames should all be left open all the time <p>In Scoil Naomh Bríd:</p>	

		<ul style="list-style-type: none"> Classroom doors and outside doors should be opened by the teacher at breaktime and propped open for the duration of break to accommodate pupils returning to the classroom to use the toilet and also to ventilate the classroom At the class teacher's discretion, classroom windows can be opened and closed during the day Ventilation on window frames should all be left open all of the time – on new PVC windows on one side of school The main link doors are to be left open during the school day The PE hall doors are to be propped open to allow for ventilation <p>September 2021</p> <ul style="list-style-type: none"> Measures above continue to apply <p>October 2021</p> <ul style="list-style-type: none"> CO2 monitors are available for each classroom and office <p>March 2022:</p> <ul style="list-style-type: none"> Classroom doors and outside doors are to be left open during breaktimes to ventilate the classrooms Windows continue to be opened at the class teacher's discretion/in response to CO2 monitors Window ventilation slots remain open at all times Link doors remain open during the day PE hall doors remain open CO2 monitors were listed as being important to the children in their survey, their use will continue 	
Commonly Touched Surfaces Inside	<ul style="list-style-type: none"> Spread of Covid-19 virus 	<ul style="list-style-type: none"> The need to physically touch common objects e.g. doors should be minimised Classroom doors are opened by the teacher in the morning and left open Foot operated pedal bins are provided in each classroom for tissues and paper cloths <p>September 2021</p> <ul style="list-style-type: none"> Measures above continue to apply <p>March 2022:</p> <ul style="list-style-type: none"> Measures above continue to apply 	
Commonly Touched Surfaces Outside	<ul style="list-style-type: none"> Spread of Covid-19 virus 	<ul style="list-style-type: none"> Children are not permitted to touch railings, fences or gates outside The staff gate is now operated by a fob/scanned pass system The bus, graveyard & PE gates are mostly opened by the same teachers each morning and evening The keys for the gates are stored at the hatch and staff members sanitise their hands before touching them 	

			<p>September 2021</p> <ul style="list-style-type: none"> Measures above continue to apply <p>March 2022:</p> <ul style="list-style-type: none"> Measures above continue to apply 	
	Cleaning Inside	<ul style="list-style-type: none"> Spread of Covid-19 virus 	<ul style="list-style-type: none"> Arrangements have been made by the Board of Management for more regular and thorough cleaning of areas and surfaces within the school. An extra cleaner comes in during lunch time to clean bathrooms and frequently touched surfaces. Cleaning time in the evening has been extended A disinfecting fogging machine has been purchased and is used each evening Regular and thorough cleaning of communal areas and frequently touched surfaces shall be conducted, in particular, toilets, lifts, door handles and kitchens All staff will have access to cleaning products and will be required to maintain cleanliness of their own work area. Under no circumstances should these cleaning materials be removed from the building. Staff should thoroughly clean and disinfect their work area before and after use each day. There will be regular collection of used waste disposal bags from offices and other areas within the school facility. <p>As per HSE guidelines:</p> <ul style="list-style-type: none"> A written cleaning schedule should be available for cleaning staff which details: <ul style="list-style-type: none"> Item(s) and area(s) to be cleaned; The frequency of cleaning; Cleaning materials to be used; Equipment to be used and its method of operation; Written cleaning schedules should be available and should be monitored to ensure that they are adequate and are being followed <p>Cleaning/Disinfecting Rooms where a Pupil/Staff member with suspected Covid-19 was present</p> <ul style="list-style-type: none"> The room should be cleaned as soon as practicably possible. Once the room is vacated the room should not be reused until the room has been thoroughly cleaned and disinfected and all surfaces are dry. Disinfection only works on things that are clean. When disinfection is required it is always as well as cleaning. Person assigned to cleaning should avoid touching their face while they are cleaning and should wear household gloves and a plastic apron. Clean the environment and furniture using disposable cleaning cloths and a household detergent followed by disinfection with a chlorine based product (household bleach). Pay special attention to frequently touched surfaces, the back of chairs, couches, door handles and any surfaces that are visibly soiled with body fluids. Once the room has been cleaned and disinfected and all surfaces are dry, the room can be reused. 	

			<ul style="list-style-type: none"> If a pupil or staff diagnosed with COVID-19 used the toilet or bathroom facilities, then the areas should be cleaned with household detergent followed by a disinfectant (as outlined in the HSPC health advice for schools) as soon as is practically possible. <p>September 2021</p> <ul style="list-style-type: none"> Measures above continue to apply <p>March 2022:</p> <ul style="list-style-type: none"> Measures above continue to apply Daily completion of cleaning checklists to continue DE funding for enhanced cleaning continues until the end of the year and will be reviewed subsequently 	
	Removal of Waste	<ul style="list-style-type: none"> Spread of Covid-19 virus 	<ul style="list-style-type: none"> Classroom, bathroom & first-aid bins are emptied daily General waste bins in kitchen & hallways are emptied as necessary <p>September 2021</p> <ul style="list-style-type: none"> Measures above continue to apply <p>March 2022:</p> <ul style="list-style-type: none"> Measures above continue to apply 	
	Risk Categories			
Risk	Very High or High Risk Pupils or Staff	<ul style="list-style-type: none"> Spread of Covid-19 virus 	<ul style="list-style-type: none"> Currently, the school management have not been informed of staff members or pupils that come under the Covid-19 'very high risk' category As per HSE guidance, pupils or staff members who come under the 'high risk' category do not need to self-isolate unless displaying symptoms of Covid-19 HSE guidelines advise that those who are self-isolating (due to symptoms of Coronavirus or being a close contact with someone who is a confirmed case or is a confirmed case themselves) should keep away from anyone who is pregnant <p>March 2022:</p> <ul style="list-style-type: none"> The school has not been informed of any 'very high risk' or 'high risk' pupils or staff members 	
	Risk of Spitting	<ul style="list-style-type: none"> Spread of Covid-19 virus 	<p>As per HSE guidance:</p> <ul style="list-style-type: none"> 'The wearing of a visor as an alternative to a facial covering may be considered where there is a concern that there will be prolonged close contact and that exposure to fluid/respiratory droplets is likely e.g. where there are behavioural issues with problems such as spitting' 	

			<p>March 2022:</p> <ul style="list-style-type: none"> • Mandatory wearing of face coverings has been removed and may be worn at the discretion of the staff member 	
	Returning After Time Abroad	<ul style="list-style-type: none"> • Spread of Covid-19 virus 	<p>Families are asked to observe HSE guidelines after returning from abroad and to self-isolate as necessary</p> <p>September 2021</p> <ul style="list-style-type: none"> • Measures above continue to apply <p>March 2022</p> <ul style="list-style-type: none"> • Restrictions on returning abroad from Ireland have been lifted 	